

DEPARTMENT OF CONSUMER AFFAIRS

**TITLE 16. PROFESSIONAL AND VOCATIONAL REGULATIONS  
DIVISION 4.**

**BOARD OF CHIROPRACTIC EXAMINERS**

**NOTICE OF PROPOSED REGULATORY ACTION CONCERNING:  
Filing of Addresses and Contact Information**

**NOTICE IS HEREBY GIVEN** that the Board of Chiropractic Examiners (hereafter Board) is proposing to take the action described in the Informative Digest below, after considering all comments, objections, and recommendations regarding the proposed action.

**PUBLIC HEARING**

The Board has not scheduled a public hearing on this proposed action. However, the Board will hold a hearing if it receives a written request for a public hearing from any interested person, or their authorized representative, no later than 15 days prior to the close of the written comment period. A hearing may be requested by making such request in writing addressed to the individuals listed under “Contact Person” in this notice.

**WRITTEN COMMENT PERIOD**

Written comments relevant to the action proposed, including those sent by mail, facsimile, or email to the addresses listed under “Contact Person” in this Notice, must be **received by the Board at its office no later than Tuesday, April 1, 2025**, or must be received by the Board at the hearing, should one be scheduled.

**AUTHORITY AND REFERENCE**

Pursuant to the authority vested by section 1001 of the Business and Professions Code (BPC) and sections 4(b) and 4(e) of the Chiropractic Initiative Act of California (Act), Stats. 1923, p. lxxxviii, and to implement, interpret, or make specific BPC sections 12.5, 27, 136, and 1001 and section 10(a) of the Act, the Board is considering amending section 303 of Title 16, Division 4, Article 1 of the California Code of Regulations (CCR).

**INFORMATIVE DIGEST / POLICY STATEMENT OVERVIEW**

Existing law, BPC section 1001, requires the Board to annually compile a complete directory of all licensed doctors of chiropractic within the state that contains the following information for each licensee: 1) their name and address; 2) the names and symbols indicating their title; 3) the school they attended which qualified them for examination or admission to practice; and 4) the date of issuance of their certificate.

Senate Bill (SB) 1434 (Roth, Chapter 623, Statutes of 2022) amended BPC section 1001 to require the Board to include the telephone number and email address of each licensee in this directory, to authorize the Board to require licensees to furnish such

information as the Board may deem necessary to enable it to compile the directory, and to require licensees to immediately report a change in residence or contact information to the Board.

Existing law, BPC section 27, requires the Board to disclose each licensee's "address of record" on the internet and to allow a licensee to provide a post office box number or other alternate address as the address of record. This law permits the Board to require a licensee who has provided a post office box or other alternative mailing address as their address of record to also provide a physical business address or residence address only for the Board's internal administrative use. Further, BPC section 136 requires each licensee to notify the Board of any change in their mailing address within 30 days after the change, unless the Board has specified by regulations a shorter time period.

This regulatory proposal will update the requirements for licensees to file their address and contact information with the Board. Specifically, this proposal will: 1) implement SB 1434 by mandating the collection of licensees' telephone numbers and email addresses for inclusion in the Board's directory; 2) clarify the requirements for filing a public "address of record" and alternate physical address, if applicable, with the Board in conformance with BPC section 27; 3) define the Board's "internal administrative use" of a licensee's non-public address or contact information; 4) require licensees to notify the Board in writing within 15 days of any changes to their address, telephone number, or email address; and 5) specify that a licensee's failure to comply with these filing requirements constitutes unprofessional conduct.

### **Anticipated Benefits of Proposal**

The Board has determined that this regulatory proposal will benefit the health and welfare of California residents by ensuring the Board has oversight and the ability to locate and communicate with licensed doctors of chiropractic by telephone, email, or mail. Members of the public will benefit as the Board's ability to protect the public and consumers from harm will be enhanced through quick and effective communication with licensees by telephone or email. The public will also benefit through the inclusion of additional licensee contact information in the Board's directory.

This regulatory proposal does not affect worker safety or the state's environment.

### **Evaluation of Consistency and Compatibility with Existing State Regulations**

During the process of developing this regulatory proposal, the Board has conducted a search of any similar regulations on these topics and has concluded that this proposal is neither inconsistent nor incompatible with existing state regulations.

## **DISCLOSURES REGARDING THIS PROPOSED ACTION**

### **FISCAL IMPACT ESTIMATES**

**Fiscal Impact on Public Agencies Including Costs or Savings to State Agencies or Costs/Savings in Federal Funding to the State:** None. The regulations do not result in a fiscal impact to the state.

This proposal updates the requirements for licensees to file their mailing address, telephone number, and email address with the Board. The Board does not anticipate additional workload or costs resulting from the proposed regulations.

The regulations do not result in costs or savings in federal funding to the state.

**Nondiscretionary Costs/Savings to Local Agencies:** None.

**Cost to any Local Agency or School District for which Government Code Sections 17500 - 17630 Require Reimbursement:** None.

**Mandate Imposed on Local Agencies or School Districts:** None.

**Significant Effect on Housing Costs:** None.

### **BUSINESS IMPACT ESTIMATES**

The Board has made the initial determination that the proposed regulatory action would have no significant statewide adverse economic impact directly affecting business, including the ability of California businesses to compete with businesses in other states.

The rulemaking file includes the facts, documents, testimony, and/or other evidence that supports this determination.

#### **Cost Impact on Representative Private Person or Business**

The Board is not aware of any cost impacts that a representative private person or business would necessarily occur in reasonable compliance with the proposed action.

### **RESULTS OF ECONOMIC IMPACT ASSESSMENT / ANALYSIS**

#### **Impact on Jobs/Businesses**

The Board has determined that this regulatory proposal will not have any impact on the following:

- 1) creation or elimination of jobs within California,
- 2) creation of new businesses or elimination of existing businesses within California, &
- 3) expansion of businesses currently doing business with the state.

#### **Benefits of Regulation**

The Board has determined that this regulatory proposal will benefit the health and welfare of California residents by ensuring the Board has oversight and the ability to

locate and communicate with licensed doctors of chiropractic by telephone, email, or mail. Members of the public will benefit as the Board's ability to protect the public and consumers from harm will be enhanced through quick and effective communication with licensees by telephone or email. The public will also benefit through the inclusion of additional licensee contact information in the Board's directory.

This regulatory proposal does not affect worker safety or the state's environment as this proposal is not related to any of those issues.

### **Business Reporting Requirements**

The regulatory action does not require businesses to file a report with the Board.

### **Effect on Small Business**

The Board has determined that the proposed regulations may affect small businesses. Although small businesses owned by licensees of the Board may be impacted, the Board does not maintain data relating to the number or percentage of licensees who own a small business; therefore, the number or percentage of small businesses that may be impacted cannot be predicted.

### **CONSIDERATION OF ALTERNATIVES**

In accordance with Government Code section 11346.5, subdivision (a)(13), the Board must determine that no reasonable alternative it considered to the regulation or that has otherwise been identified and brought to its attention would be more effective in carrying out the purpose for which the action is proposed; would be as effective and less burdensome to affected private persons than the proposal described in this Notice; or would be more cost-effective to affected private persons and equally effective in implementing the statutory policy or other provision of law.

Any interested person may submit written comments relevant to the above determinations to the Board's office at 1625 N. Market Blvd., Suite N-327, Sacramento, CA 95834 during the written comment period, or at the hearing if one is scheduled or requested.

### **AVAILABILITY OF STATEMENT OF REASONS AND RULEMAKING FILE**

The Board has compiled a record for this regulatory action, which includes the Initial Statement of Reasons, proposed regulatory text, and all the information on which this proposal is based. This material is contained in the rulemaking file and is available for public inspection upon request to the contact persons named in this notice.

### **TEXT OF PROPOSAL**

Copies of the exact language of the proposed regulations, and any document incorporated by reference, and of the initial statement of reasons, and all of the information upon which the proposal is based, may be obtained upon request from the Board at 1625 N. Market Blvd., Suite N-327, Sacramento, CA 95834.

### **AVAILABILITY OF CHANGED OR MODIFIED TEXT**

After considering all timely and relevant comments, the Board, upon its own motion or at the request of any interested party, may thereafter adopt the proposals substantially as described below or may modify such proposals if such modifications are sufficiently related to the original text. With the exception of technical or grammatical changes, the full text of any modified proposal, with the modifications clearly indicated, will be available for review and written comment for 15 days prior to its adoption from the person designated in this Notice as the Contact Person and will be mailed to those persons who submit written comments or oral testimony related to this proposal or who have requested notification of any changes to the proposal.

### **AVAILABILITY AND LOCATION OF THE FINAL STATEMENT OF REASONS AND RULEMAKING FILE**

All the information upon which the proposed regulations are based is contained in the rulemaking file which is available for public inspection by contacting the person named below.

You may obtain a copy of the Final Statement of Reasons once it has been prepared by making a written request to the Contact Person named below or by accessing the website listed below.

### **CONTACT PERSONS**

Inquiries/comments concerning the proposed rulemaking action may be addressed to:

Name: Tammi Pitto  
Address: Board of Chiropractic Examiners  
1625 N. Market Blvd., Suite N-327  
Sacramento, CA 95834  
Telephone No.: (916) 574-8983  
Fax No.: (916) 327-0039  
Email Address: [tammi.pitto@dca.ca.gov](mailto:tammi.pitto@dca.ca.gov)

The backup contact person is:

Name: Kristin Walker  
Address: Board of Chiropractic Examiners  
1625 N. Market Blvd., Suite N-327  
Sacramento, CA 95834  
Telephone No.: (916) 574-7784  
Fax No.: (916) 327-0039  
Email Address: [kristin.walker@dca.ca.gov](mailto:kristin.walker@dca.ca.gov)

### **AVAILABILITY OF DOCUMENTS ON THE INTERNET**

Copies of the Notice of Proposed Action, the Initial Statement of Reasons, and the text of the regulations with modifications noted, as well as the Final Statement of Reasons when completed, and modified text, if any, can be accessed through the Board's website at [https://www.chiro.ca.gov/laws\\_regs/prop\\_regs.shtml](https://www.chiro.ca.gov/laws_regs/prop_regs.shtml).