



AMENDED

NOTICE OF TELECONFERENCE BOARD MEETING

Board Members

Laurence Adams, D.C., Chair
Pamela Daniels, D.C., Vice Chair
Janette N.V. Cruz, Secretary
Sergio Azzolino, D.C.
David Paris, D.C.
Rafael Sweet

The Board of Chiropractic Examiners (Board) will meet by teleconference on:

Friday, January 16, 2026
9:00 a.m. to 1:00 p.m.
(or until completion of business)

Teleconference Instructions: The Board will hold a public meeting, pursuant to Government Code section 11123, via Webex Events. To access and participate in the meeting via teleconference, attendees will need to click on, or copy and paste into a URL field, the link below and enter their name, email address, and the event password, or join by phone using the access information below:

Webex Meeting Link: [Click Here to Join Meeting](https://dca-meetings.webex.com/dca-meetings/j.php?MTID=med3822f623669014e734025632244cb0)

Experiencing issues joining the meeting? Copy and paste the full link text below into an internet browser:

<https://dca-meetings.webex.com/dca-meetings/j.php?MTID=med3822f623669014e734025632244cb0>

If joining using the link above

Webinar number: 2492 775 2128
Webinar password: BCE116

If joining by phone

+1-415-655-0001 US Toll
Access code: 2492 775 2128
Passcode: 223116

Instructions to connect to the meeting can be found at the end of this agenda.

Members of the public may, but are not obligated to, provide their names or personal information as a condition of observing or participating in the meeting. When signing into the Webex platform, participants may be asked for their name and email address. Participants who choose not to provide their names will be required to provide a unique identifier, such as

BCE Board Meeting Agenda

January 16, 2026

Page 2

their initials or another alternative, so that the meeting moderator can identify individuals who wish to make a public comment. Participants who choose not to provide their email address may utilize a fictitious email address in the following sample format: XXXXX@mailinator.com.

Note: Members of the public may also submit written comments to the Board on any agenda item by Tuesday, January 13, 2026. Written comments should be directed to chiro.info@dca.ca.gov for Board consideration.

Teleconference Meeting Locations

~~4100 W. Alameda Avenue
Third Floor
Burbank, CA 91505~~

3455 Knighton Road
Redding, CA 96002

38 Blue Water Circle
Sacramento, CA 95831

1545 Broadway
San Francisco, CA 94109

1165 Park Avenue
San Jose, CA 95126

101 Andrieux Street
Sonoma, CA 95476

The Board may discuss and take action on any agenda item listed on this agenda, including information-only items.

AGENDA

- 1. Open Session – Call to Order / Roll Call / Establishment of a Quorum**
- 2. Public Comment for Items Not on the Agenda**

Note: Members of the public may offer public comment for items not on the agenda. However, the Board may not discuss or take action on any matter raised during this public comment section that is not included on this agenda, except to decide whether to place the matter on the agenda of a future meeting. [Government Code Sections 11125 and 11125.7, subd. (a).]
- 3. Board Chair's Report**
- 4. Department of Consumer Affairs (DCA) Report Which May Include Updates on DCA's Administrative Services, Human Resources, Enforcement, Information Technology, Communications and Outreach, and Legislative, Regulatory, or Policy Matters**
- 5. DCA Budget Office Report and Discussion on Board's Budget and Fund Condition, Including Strategies to Address Structural Imbalance in Board's Fund**
- 6. Review and Possible Approval of December 9, 2025 Board Meeting Minutes**

- 7. Review and Possible Ratification of Approved Doctor of Chiropractic License Applications**
- 8. Review and Possible Approval of New Continuing Education (CE) Provider Applications**
- 9. Discussion and Selection of Members to Serve as the Delegate and Alternate Delegate to the Federation of Chiropractic Licensing Boards (FCLB) and the National Board of Chiropractic Examiners (NBCE)**
- 10. Presentation and Discussion on Ethics Assessments by Ethics and Boundaries Assessment Services, LLC (EBAS)**
- 11. Presentation and Discussion on CE Provider and Course Review and Audit Processes by FCLB Providers of Approved Continuing Education (PACE)**
- 12. Review, Discussion, and Possible Action on the Potential Recognition of PACE CE Providers and Courses for the Board's CE Requirements**
- 13. Executive Officer's Report and Updates on:**
 - A. Administration, Continuing Education, Enforcement, and Licensing Programs
 - B. Business Modernization Project and Implementation of Connect System
 - C. Regulatory Process and Status of Board's Pending Proposals
 - D. Board's 2022–2026 Strategic Plan Objectives
- 14. Government and Public Affairs Committee Report**
 - Committee Chair's Update on October 17, 2025 Working Group Meeting
- 15. Enforcement Committee Report**
 - Committee Chair's Update on October 29, 2025 Working Group Meeting
- 16. Licensing Committee Report**
 - A. Committee Chair's Update on December 5, 2025 Meeting
 - B. Review, Discussion, and Possible Action on Committee's Recommendation Regarding Regulatory Proposal to Clarify the Requirements for the Issuance and Renewal of Satellite Certificates and for Providing Notice to Consumers of Licensure by the Board (add California Code of Regulations [CCR], Title 16, section 303.1 and amend section 308)
 - C. Review, Discussion, and Possible Action on Committee's Recommendation Regarding Regulatory Proposal to Clarify the Requirements for Licensure by Reciprocity and Establish a New Temporary Licensure Pathway (amend CCR, title 16, section 323 and add section 321.1 or 323.1)

17. Future Agenda Items

Note: Members of the Board and the public may submit proposed agenda items for a future Board meeting. However, the Board may not discuss or take action on any proposed matter except to decide whether to place the matter on the agenda of a future meeting. [Government Code Section 11125.]

18. Closed Session – The Board Will Meet in Closed Session to:

- Deliberate and Vote on Disciplinary Matters Pursuant to Government Code Section 11126, subd. (c)(3)

RETURN TO OPEN SESSION

19. Adjournment

This agenda can be found on the Board's website at www.chiro.ca.gov. The time and order of agenda items are subject to change at the discretion of the Board Chair and may be taken out of order. In accordance with the Bagley-Keene Open Meeting Act, all meetings of the Board are open to the public.

Government Code section 11125.7 provides the opportunity for the public to address each agenda item during discussion or consideration by the Board prior to it taking any action on said item. Members of the public will be provided appropriate opportunities to comment on any issue before the Board, but the Board Chair may, at their discretion, apportion available time among those who wish to speak. Members of the public will not be permitted to yield their allotted time to other members of the public to make comments. Individuals may appear before the Board to discuss items not on the agenda; however, the Board can neither discuss nor take official action on these items at the time of the same meeting (Government Code sections 11125 and 11125.7(a)).

The meeting is accessible to individuals with disabilities. A person who has questions about the meeting or needs a disability-related accommodation or modification to participate in the meeting may contact the Board to ask questions or make a disability-related accommodation request at:

Board Contact Person: Tammi Herrera

Telephone: (916) 263-5355

Email: chiro.info@dca.ca.gov

Telecommunications Relay Service: Dial 711

Mailing Address:

Board of Chiropractic Examiners

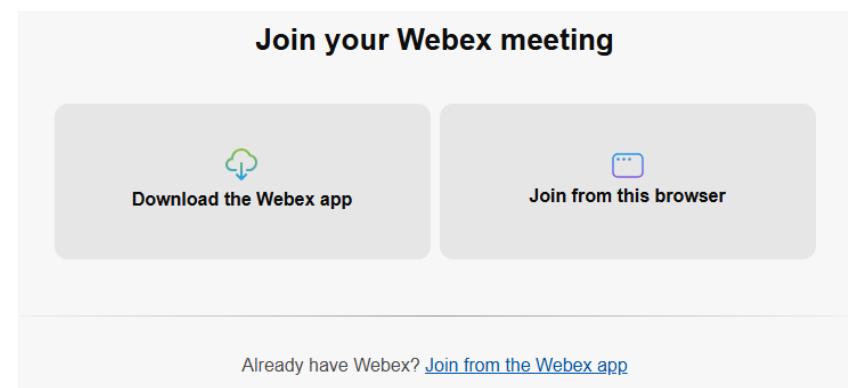
1625 N. Market Blvd., Suite N-327

Sacramento, CA 95834

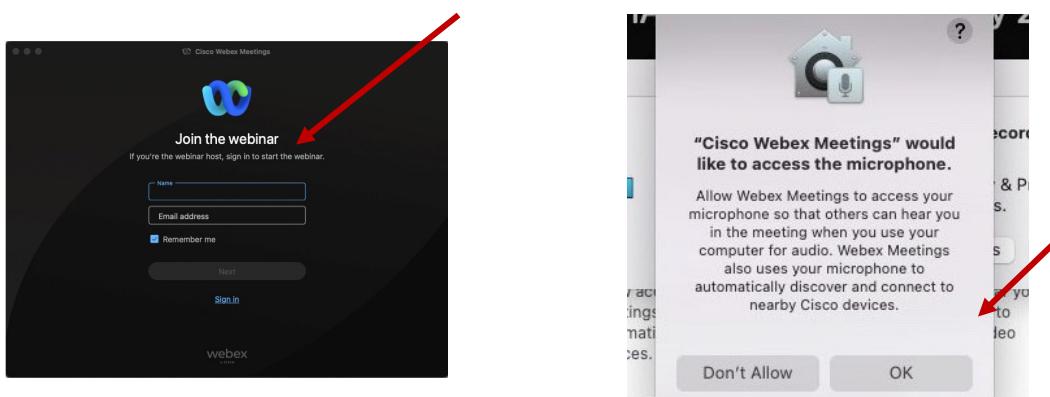
Providing your disability-related accommodation request at least five (5) business days before the meeting will help to ensure availability of the requested accommodation.

Recommended: Join using the meeting link.

- 1 Click on the meeting link. This can be found in the meeting notice you received and is on the meeting agenda.
- 2 If you already have Webex on your device, click the bottom instruction, "Join from the Webex app." If you have **not** previously used Webex on your device, your web browser will offer "Download the Webex app." Follow the download link and follow the instructions to install Webex.



- 3 Enter your name and email address*. Click "Next." Accept any request for permission to use your microphone and/or camera.



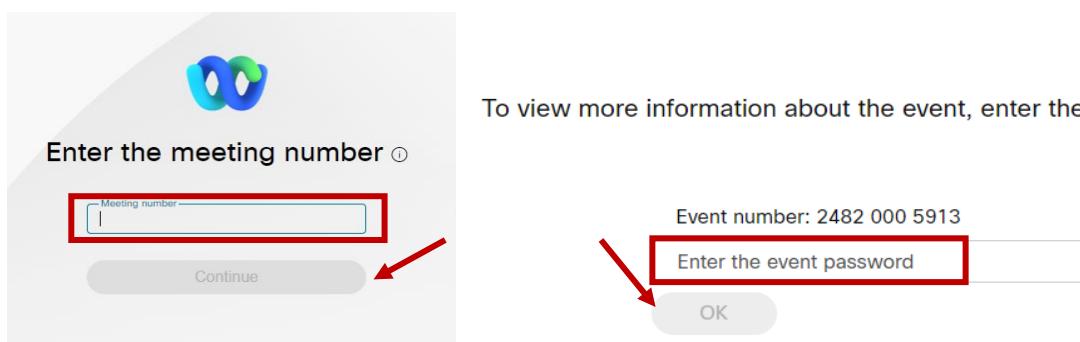
*Members of the public are not obligated to provide their name or personal information and may provide a unique identifier such as their initials or another alternative as well as a fictitious email address like in the following sample format: XXXXX@mailinator.com.

Alternative 1. Join from Webex.com

- 1 Click on “Join a Meeting” at the top of the Webex window.



- 2 Enter the meeting/event number and click “Continue.” Enter the event password and click “OK.” This can be found in the meeting notice you received or on the meeting agenda.



- 3 The meeting information will be displayed. Click “Join Event.”



OR

Alternative 2. Connect via Telephone



You may also join the meeting by calling in using the phone number, access code, and passcode provided in the meeting notice or on the agenda.

Microphone control (mute/unmute button) is located at the bottom of your Webex window.

 Unmute  Start video  Share

 Mute

Green microphone = Unmuted: People in the meeting can hear you.

 Unmute

Red microphone = Muted: No one in the meeting can hear you.

Note: Only panelists can mute/unmute their own microphones. Attendees will remain muted unless the moderator invites them to unmute their microphone. Only panelists will be offered starting their video camera.

Attendees/Members of the Public

Joined via Meeting Link

The moderator will call you by name and indicate a request has been sent to unmute your microphone. Upon hearing this prompt:

Click the Unmute me button on the pop-up box that appears.



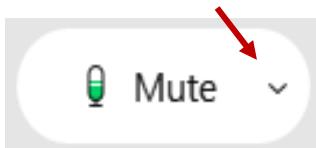
Joined via Telephone (Call-in User)



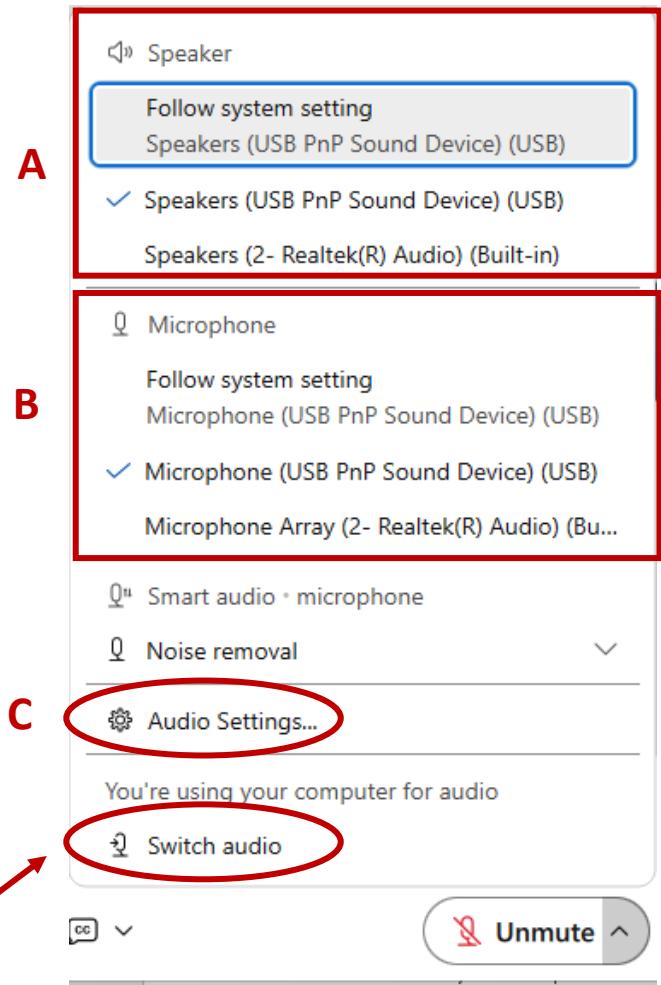
- When you are asked to unmute yourself, press *6.
- When you are finished speaking, press *6 to mute yourself again.

If you cannot hear or be heard

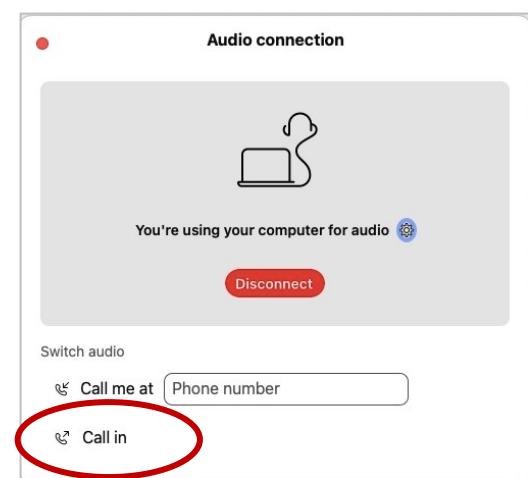
- 1 Click on the bottom facing arrow located on the Mute/Unmute button at the bottom of the Webex window.



- 2 From the drop-down menu, select different:
 - A. Speaker options if **you can't hear** participants.
 - B. Microphone options if **participants can't hear you**.
 - C. Audio settings will offer testing of your devices, and let you choose a different device.



- 3 To link your phone to your Webex session, enabling your phone to become your microphone and speaker source:
 - Click on "Switch audio".
 - Select "Call in", which will show the phone number to call and the meeting login information.



Joined via Meeting Link

- Locate the hand icon at the bottom of the Webex window.
- Click the hand icon to raise your hand.
- Repeat this process to lower your hand.



The moderator will call you by name and indicate a request has been sent to unmute your microphone.

Upon hearing this prompt:

Click the Unmute me button on the pop-up box that appears.



Joined via Telephone (Call-in User)

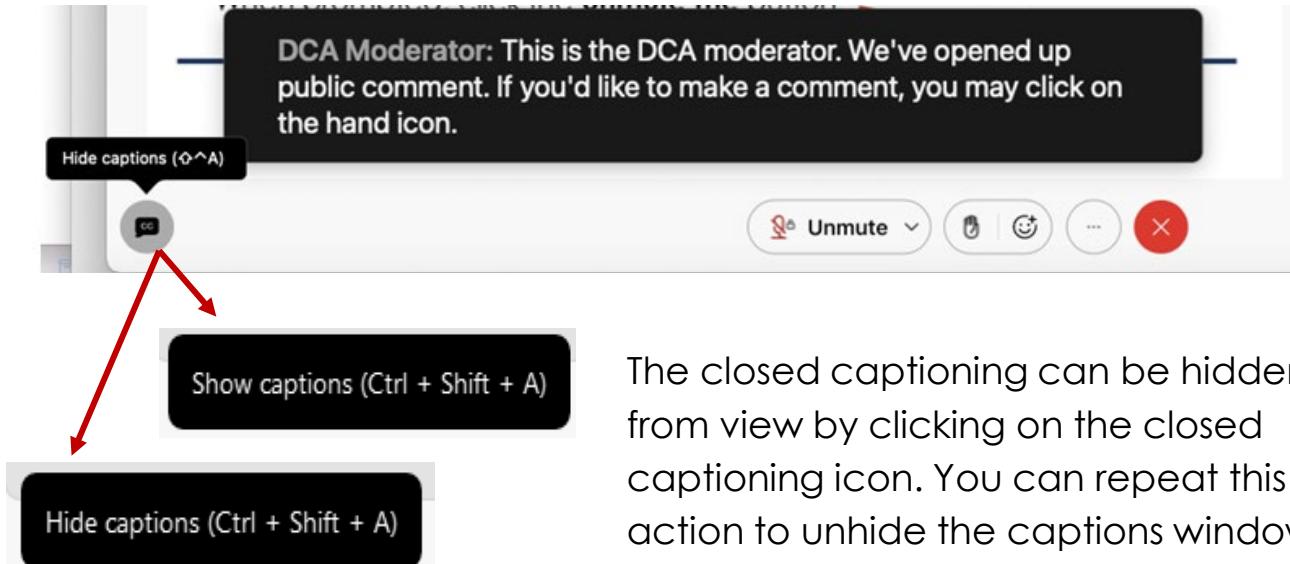


Press *3 to raise or lower your hand.

- When you are asked to unmute yourself, press *6.
- When you are finished speaking, press *6 to mute yourself again.

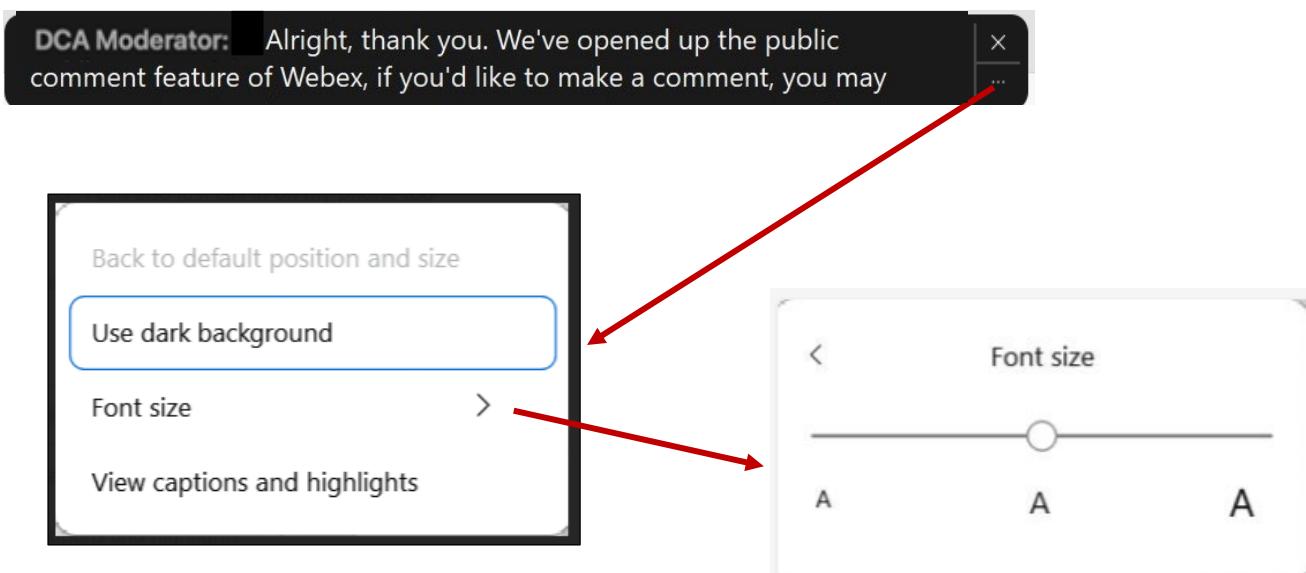


Webex provides real-time closed captioning displayed in a dialog box in your Webex window. The captioning box can be moved by clicking on the box and dragging it to another location on your screen.



The closed captioning can be hidden from view by clicking on the closed captioning icon. You can repeat this action to unhide the captions window.

You can view the closed captioning dialog box with a light or dark background or change the font size by clicking the 3 dots on the right side of the dialog box.





Agenda Item 1
January 16, 2026

Open Session – Call to Order / Roll Call / Establishment of a Quorum

Purpose of the Item

Laurence Adams, D.C., Chair of the Board of Chiropractic Examiners, will call the meeting to order. Roll will be called by Board Secretary Janette N.V. Cruz.

Board Members

Laurence Adams, D.C., Chair

Pamela Daniels, D.C., Vice Chair

Janette N.V. Cruz, Secretary

Sergio Azzolino, D.C.

David Paris, D.C.

Rafael Sweet



**Agenda Item 2
January 16, 2026**

Public Comment for Items Not on the Agenda

Purpose of the Item

At this time, members of the public may offer public comment for items not on the meeting agenda.

The Board may not discuss or take action on any matter raised during this public comment section that is not included on the agenda, except to decide whether to place the matter on the agenda of a future meeting. [Government Code Sections 11125 and 11125.7, subd. (a).]



Agenda Item 3
January 16, 2026

Board Chair's Report

Purpose of the Item

Board Chair Laurence Adams, D.C. will provide an update to the Board on recent activities and outreach opportunities.

Action Requested

This agenda item is informational only and provided as a status update to the Board. No action is required or requested at this time.



Agenda Item 4 January 16, 2026

Department of Consumer Affairs (DCA) Report Which May Include Updates on DCA's Administrative Services, Human Resources, Enforcement, Information Technology, Communications and Outreach, and Legislative, Regulatory, or Policy Matters

Purpose of the Item

A representative from DCA's Office of Board and Bureau Relations will provide the Board with an update on DCA programs and activities.

Action Requested

This agenda item is informational only and provided as a status update to the Board. No action is required or requested at this time.



Agenda Item 5
January 16, 2026

DCA Budget Office Report and Discussion on Board's Budget and Fund Condition, Including Strategies to Address Structural Imbalance in Board's Fund

Purpose of the Item

The Board will receive a report from DCA's Budget Office on the Board's budget and fund condition, including revenue and expenditure projections. Following the report, the Budget Office will engage the Board in a policy discussion regarding strategies to address the structural imbalance in the Board's fund.

Action Requested

This agenda item is informational only and provided as a status update to the Board. No action is required or requested at this time.

Background

The Board's annual budget is funded exclusively by the chiropractic profession through licensing and other regulatory fees. Although recent legislation amended the Board's fee structure and cost-saving measures have been implemented, the Board continues to face a structural imbalance in its fund due to operational costs that are outpacing revenue received from fees. Without corrective action, the Board faces a significant risk of fund insolvency in fiscal year 2027–28.

The Board ended fiscal year 2024–25 with a reserve level of 7.2 months. This reserve grew between 2021–22 and 2023–24, primarily due to staff vacancies during a period of organizational restructuring across the Administration, Licensing, and Enforcement Programs. However, as positions have been refilled, expenditures have outpaced revenues, resulting in a projected decline of approximately two to three months of reserve per year. This trend underscores the structural imbalance in the fund, as current fee revenue is insufficient to sustain projected spending levels.

Although the Board does not have a mandated minimum reserve, a target reserve level of 12 to 24 months ensures long-term fiscal stability and continuity of operations.

The Board's fee structure is established in Business and Professions Code (BPC) section 1006.5. Most licensing and regulatory fees, except for the doctor of chiropractic (DC) license renewal and restoration fees, are currently at their statutory maximums.

DCA Budget Office Report

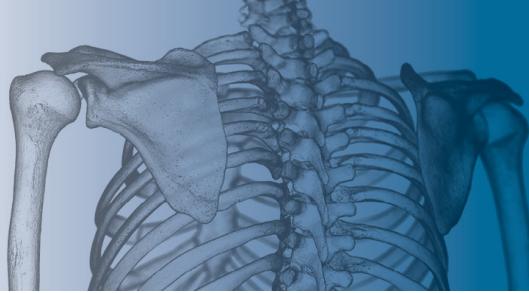
January 16, 2026

Page 2

BPC section 1006.5 authorizes the Board to increase the existing DC license renewal and restoration fees of \$336 and \$672 to a maximum of \$500 and \$1,000, respectively, through regulation.

Through the sunset review process, the Board is requesting to establish new statutory fee ranges and caps. This flexibility would allow the Board to implement fee adjustments that reflect the actual costs of services, maintain fund solvency, and avoid disruptions to licensing and enforcement operations.

At this meeting, DCA's Budget Office will provide a report on the Board's budget and fund condition and discuss strategies to address the structural imbalance.



Agenda Item 6 January 16, 2026

Review and Possible Approval of December 9, 2025 Board Meeting Minutes

Purpose of the Item

The Board will review and possibly approve the draft minutes of the previous meeting held on December 9, 2025.

Action Requested

The Board will be asked to make a motion to approve the December 9, 2025 Board meeting minutes.

Attachment

- December 9, 2025 Board Meeting Minutes (Draft)



**Agenda Item 6
Attachment**

**BOARD OF CHIROPRACTIC EXAMINERS
MEETING MINUTES**

December 9, 2025

The Board of Chiropractic Examiners (Board) met via teleconference/Webex Events on December 9, 2025, from the following locations:

4100 W. Alameda Avenue
Third Floor
Burbank, CA 91505

231 Del Monte Road
El Granada, CA 94018

3455 Knighton Road
Redding, CA 96002

38 Blue Water Circle
Sacramento, CA 95831

1545 Broadway, Suite 1A
San Francisco, CA 94109

101 Andrieux Street
Sonoma, CA 95476

Board Members Present

Laurence Adams, D.C., Chair
Pamela Daniels, D.C., Vice Chair
Janette N.V. Cruz, Secretary
Sergio Azzolino, D.C.
David Paris, D.C.
Rafael Sweet

Staff Present

Kristin Walker, Executive Officer
Tammi Herrera, Assistant Executive Officer
Lynne Reinhardt, Enforcement Manager
Amanda Ah Po, Lead Licensing & Continuing Education Analyst
Sabina Knight, Board Counsel, Attorney III, Department of Consumer Affairs (DCA)
Steven Vong, Regulatory Counsel, Attorney III, DCA

1. Open Session – Call to Order / Roll Call / Establishment of a Quorum

Dr. Daniels called the meeting to order at 1:13 p.m. Ms. Cruz called the roll. The Board members were present from the following teleconference locations: Dr. Adams in Sonoma; Dr. Daniels in El Granada; Ms. Cruz in Sacramento; Dr. Azzolino in San Francisco; Dr. Paris in Redding; and Mr. Sweet in Burbank. A quorum was established.

2. Review and Possible Approval of November 7, 2025 Board Meeting Minutes

Motion: Dr. Daniels moved to approve the minutes of the November 7, 2025 Board meeting.

Second: Ms. Cruz seconded the motion.

Public Comment: None.

Vote: 6-0 (Dr. Adams-AYE, Dr. Daniels-AYE, Ms. Cruz-AYE, Dr. Azzolino-AYE, Dr. Paris-AYE, and Mr. Sweet-AYE).

Motion: Carried.

3. Review, Discussion, and Possible Action on Finalizing and Adopting the Board's 2026 Sunset Review Report

Ms. Walker presented a draft of the Board's 2026 Sunset Review Report, noting that it reflects the Board's prior discussions on issues raised during the 2022 sunset review and outlines the Board's current legislative priorities, including addressing the Board's budget and fund condition, eliminating the seven-year washout period for prior discipline against an applicant involving sexual abuse or misconduct, obtaining automatic license revocation and suspension authority similar to that of the Medical Board of California, and authorizing the Board automatically impose a chaperone requirement when a licensee faces criminal charges for a sex offense or administrative charges for sexual abuse or misconduct involving a patient. She also highlighted a request for explicit statutory authority to conduct state and federal criminal background checks of doctor of chiropractic applicants and licensees, based on recent recommendations from the California Department of Justice, to ensure continued access to federal background check results and prepare the Board to participate in the Federal Bureau of Investigation's "rap back" service when available.

Dr. Daniels commented that the report looked great and suggested that Section 10 (New Issues) also include a request for statutory authority to establish a fee for issuing and renewing a chiropractic facility permit, a new license type currently being developed by the Licensing Committee. Ms. Walker agreed.

Dr. Daniels referenced Question 56, which asks whether the Board needs statutory authority or clarification to more effectively regulate online practice, and noted the proposed response states that current statutes and regulations are sufficient. She questioned whether the Board should seek additional authority considering the Chiropractic Specialties Subcommittee's ongoing work on issues of advertising and specialty recognition. Ms. Walker recommended addressing these issues through regulation, explaining that the Chiropractic Initiative Act of California already grants the Board broad authority to adopt regulations. She emphasized that the regulatory process

allows the Board to draft and approve precise language, whereas legislation is outside of the Board's direct control.

Motion: Dr. Daniels moved to approve the Board's 2026 Sunset Review Report, with the inclusion of a request for statutory fee authority for a chiropractic facility permit, and to delegate authority to the Board's Chair and Vice Chair to approve any substantive changes that may be necessary prior to the submission of the final report to the Legislature.

Second: Ms. Cruz seconded the motion.

Public Comment: None.

Vote: 6-0 (Dr. Adams-AYE, Dr. Daniels-AYE, Ms. Cruz-AYE, Dr. Azzolino-AYE, Dr. Paris-AYE, and Mr. Sweet-AYE).

Motion: Carried.

4. Public Comment for Items Not on the Agenda

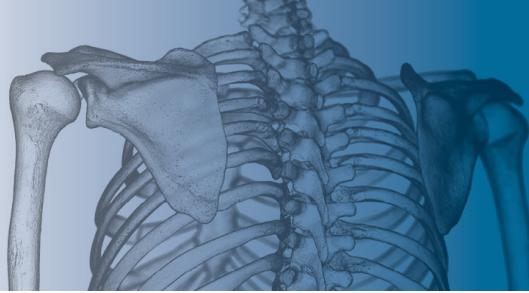
Public Comment: An unidentified caller requested that the Board continue looking into regulating certified animal chiropractors in California.

5. Future Agenda Items

Public Comment: None.

6. Adjournment

Dr. Adams adjourned the meeting at 1:28 p.m.



Agenda Item 7
January 16, 2026

Review and Possible Ratification of Approved Doctor of Chiropractic License Applications

Purpose of the Item

The Board will review and ratify the attached list of approved applications for initial doctor of chiropractic licenses.

Action Requested

The Board will be asked to make a motion to ratify the attached list of approved license applications.

Background

Staff reviewed and confirmed that the applicants on the attached list of approved applications for initial doctor of chiropractic licenses met all statutory and regulatory requirements for licensure.

Attachment

- List of Approved Applications for Initial Doctor of Chiropractic Licenses Issued from September 1, 2025 to December 31, 2025

**List of Approved Applications for Initial Doctor of Chiropractic Licenses
Issued from September 1, 2025 to December 31, 2025**

First Name	Middle Name	Last Name	Date Issued	License No.
Kristi	Lynae	Black	09/12/2025	DC 35285
Justin	Daniel	Rammell	09/30/2025	DC 35286
Gregory	David	Varnau	09/30/2025	DC 35287
Hamid		Bakhtiari Jami Mahmoudabadi	10/15/2025	DC 35288
Jason	Conrad	Morgan	10/21/2025	DC 35289
Sydney	Martina	Spencer	10/21/2025	DC 35290
Jonathon	Andrew	De La Torre	11/04/2025	DC 35291
Sarena	D.	Creggett	12/26/2025	DC 35292
Christopher	Loong	Ma	09/02/2025	DC 37429
John	Crawford	Anderson	09/05/2025	DC 37430
Michael	John	Oakson	09/08/2025	DC 37431
Jason	L.	Toy	09/08/2025	DC 37432
Michael	Anthony	Robles	09/09/2025	DC 37433
Timothy	James	Weiss	09/11/2025	DC 37434
Angel	Alberto	Cortes	09/11/2025	DC 37435
Alixandra	Marie	Beaty	09/12/2025	DC 37436
Manuel	Jonathon	Acosta	09/15/2025	DC 37437
Dennis	Borisovich	Stolyarov	09/17/2025	DC 37438
Angel	Ivan	Orozco Gonzalez	09/17/2025	DC 37439
Nolan	Mitsuo	Hirayama	09/17/2025	DC 37440
Charity	Rushton	Steadward	09/19/2025	DC 37441
Christopher	Michael	Hills	09/19/2025	DC 37442
Zachary	Jason	Arnold	09/19/2025	DC 37443
Michael	Gerard	Boyrer	09/23/2025	DC 37444
Trent	David	Catlett	09/23/2025	DC 37445
Garrett	Robert	Grassmyer	09/23/2025	DC 37446

**Agenda Item 7
Attachment**

First Name	Middle Name	Last Name	Date Issued	License No.
Latifa	Ali	Juma-Fatah	09/23/2025	DC 37447
Jacob		Moennig	09/23/2025	DC 37448
Daniela		Reyes	09/23/2025	DC 37449
Collette	Lorraine	Duran	09/24/2025	DC 37450
Shayan		Richard	09/25/2025	DC 37451
Sophia	Rose	Chichyan	09/25/2025	DC 37452
Robert	Joseph	Stefani	09/30/2025	DC 37453
Tori	Lynette	Humphrey	09/30/2025	DC 37454
Louis		Vuong	09/30/2025	DC 37455
David	DeWayne	Kirk	10/01/2025	DC 37456
Ethan	Timothy	Lopez	10/01/2025	DC 37457
Kimberly	Angelica	Cervantes	10/03/2025	DC 37458
Steven	R.	Wong	10/03/2025	DC 37459
Derek	Adam	Schroering	10/07/2025	DC 37460
Cindy	Sogol	Askari	10/07/2025	DC 37461
Stevie	Shae	Black	10/07/2025	DC 37462
Marco		Jacobe	10/07/2025	DC 37463
Matthew	Robert	Dominguez	10/13/2025	DC 37464
Kloe	Sigafoose	Jackson	10/13/2025	DC 37465
Nathan	Kiyoshi	Sakai	10/15/2025	DC 37466
Jonathan	William	Black	10/15/2025	DC 37467
Kristina		Dang	10/15/2025	DC 37468
Matthew	Raphael	Serrano	10/17/2025	DC 37469
Andres	Eleazar	Ludena	10/22/2025	DC 37470
Jorge	Luis	Zendejas	10/23/2025	DC 37471
Chloe	Leyla	Jones	10/27/2025	DC 37472
James	Robert	Drulis	10/27/2025	DC 37473
Michael	D.	Cradic	10/29/2025	DC 37474
Joe	Roy	Rivera	10/30/2025	DC 37475

**Agenda Item 7
Attachment**

First Name	Middle Name	Last Name	Date Issued	License No.
Allison	Nicole	Castro	10/31/2025	DC 37476
Ritah	Marie	Maalouf	11/03/2025	DC 37477
Reilly	Lane	Dolcini	11/03/2025	DC 37478
Bahman		Sahranavard	11/05/2025	DC 37479
Dante	Bruno	Bandoni	11/05/2025	DC 37480
Marisa	Ayako	Chu	11/06/2025	DC 37481
Brandon		Nguyen	11/07/2025	DC 37482
Mikayla	Justine	Arcebido	11/10/2025	DC 37483
Makai	Roy	Manuwai	11/10/2025	DC 37484
Brianna	Marie	Connor	11/10/2025	DC 37485
Jaron	Andrew	Hua	11/10/2025	DC 37486
Sarah		Beglarian	11/10/2025	DC 37487
Emily	Lorene	Kaleal	11/10/2025	DC 37488
Aaron	Kyle	Polley	11/12/2025	DC 37489
Thibault	Franck	Gourlin	11/12/2025	DC 37490
Jared	Gabriel	Simbulan	11/13/2025	DC 37491
Talia	Rose	Le	11/14/2025	DC 37492
Max	Soko	Schultz	11/17/2025	DC 37493
Mervin	Dacasin	Sorillo	11/18/2025	DC 37494
Tyler	Elias	Jochen	11/18/2025	DC 37495
Michael	Cabillo	Lee	11/19/2025	DC 37496
Sarah	Elizabeth	Opper-Gawaran	11/19/2025	DC 37497
Rachel	Lynne	DiGangi	11/20/2025	DC 37498
Madisen	Rae	Diaz	11/21/2025	DC 37499
Peter	Halimfarag	Shahat	11/24/2025	DC 37500
Danny	Dean	Galyean	11/24/2025	DC 37501
Mario	Alfonso	Garcia	11/24/2025	DC 37502
Lourdes	Marie	Flores	12/02/2025	DC 37503
Sandee	Linn	Shanti	12/04/2025	DC 37504

**Agenda Item 7
Attachment**

First Name	Middle Name	Last Name	Date Issued	License No.
Angeline		Brutus	12/10/2025	DC 37505
Christine	Rose	Lee	12/10/2025	DC 37506
Danielle		Burgos	12/10/2025	DC 37507
Nikolai	Allan	Young	12/11/2025	DC 37508
Nolan	Gordon	Halverson	12/15/2025	DC 37509
Catherine	Elizabeth	Clement	12/16/2025	DC 37510
Darby	Rene	Sutherland	12/16/2025	DC 37511
Luis	Angel	Zendejas	12/17/2025	DC 37512
Michele	Ann	Zebrowitz	12/18/2025	DC 37513
Nicholas	Robert	Lombardo	12/22/2025	DC 37514
Matthew	Alexander	Soewito	12/22/2025	DC 37515
Aaron		Cherkas	12/23/2025	DC 37516
Anjeza	Lucie	Durollari	12/26/2025	DC 37517
Michael		Montygierd-Loyba	12/26/2025	DC 37518
Ghassan		Kantarji	12/26/2025	DC 37519



Agenda Item 8
January 16, 2026

Review and Possible Approval of New Continuing Education Provider Applications

Purpose of the Item

The Board will review and possibly approve new continuing education (CE) provider applications.

Action Requested

The Board will be asked to make a motion to approve the following new CE providers:

Provider Name	CE Oversight Contact Person	Provider Status
ClientShield	Genelle Heim	Partnership
Fetterman Events	Kris Fetterman	Corporation
Curtis Jacquot/Aureate LLC dba Institute of Chinese Herbology	Curtis Jacquot	Corporation

Background

Staff reviewed and confirmed that the CE provider applications listed above meet all regulatory requirements for approval.

Attachment

N/A – To maintain compliance with Assembly Bill 434 (Baker, Chapter 780, Statutes of 2017) [State Web accessibility: standard and reports], the Board is unable to provide scanned documents on its website. To obtain a copy of the CE provider application through a California Public Records Act request, please email chiro.info@dca.ca.gov or send a written request to the Board's office.



Agenda Item 9 January 16, 2026

Discussion and Selection of Members to Serve as the Delegate and Alternate Delegate to the Federation of Chiropractic Licensing Boards (FCLB) and the National Board of Chiropractic Examiners (NBCE)

Purpose of the Item and Action Requested

The Board will be asked to select members to serve as the delegate and alternate delegate to the Federation of Chiropractic Licensing Boards (FCLB) and the National Board of Chiropractic Examiners (NBCE) for 2026.

Background

FCLB is a national consortium of chiropractic licensing boards that facilitates information sharing among states and Canadian provinces and serves as a forum for discussing important regulatory issues in the chiropractic profession.

NBCE is the national testing agency for the chiropractic profession and develops, administers, and scores standardized examinations that assess knowledge, cognitive abilities, and problem-solving skills in basic and clinical sciences.

Each year, chiropractic licensing boards appoint two members—a delegate and an alternate delegate—to serve as their official representatives to FCLB and NBCE.

In 2025, Pamela Daniels, D.C. served as the delegate to FCLB and alternate delegate to NBCE, while Laurence Adams, D.C. served as the alternate delegate to FCLB and delegate to NBCE.

For 2026, FCLB and NBCE have scheduled the following meetings:

- FCLB Annual Conference and NBCE Annual Meeting: April 29, 2026 – May 3, 2026, in Atlanta, Georgia
- FCLB Districts I & IV Regional Meeting: September 3–6, 2026, in Anchorage, Alaska

At this meeting, the Board will be asked to select members to serve as the delegate and alternate delegate to FCLB and NBCE for 2026.

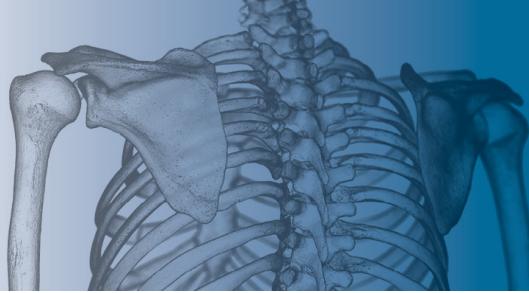
Selection of FCLB and NBCE Delegates

January 16, 2026

Page 2

Although all Board members are eligible to serve, the Board traditionally appoints the Board Chair as the FCLB delegate and NBCE alternate delegate, and the Board Vice Chair as the FCLB alternate delegate and NBCE delegate.

Suggested Motion: Designate (insert name) and (insert name) as the delegate and alternate delegate, respectively, to the Federation of Chiropractic Licensing Boards, and designate (insert name) and (insert name) as the delegate and alternate delegate, respectively, to the National Board of Chiropractic Examiners.



Agenda Item 10
January 16, 2026

Presentation and Discussion on Ethics Assessments by Ethics and Boundaries Assessment Services, LLC

Purpose of the Item

The Board will receive a presentation from Ethics and Boundaries Assessment Services, LLC (EBAS) regarding ethics essay assessments for doctors of chiropractic. The presentation will include an overview of EBAS' psychometric study and practical guidance on selecting three versus five examinations.

EBAS assessments address the following categories:

- Boundaries
- Fraud
- Professional Standards
- Substance Abuse
- Unprofessional Conduct

Action Requested

This agenda item is informational only and provided as a status update to the Board. No action is required or requested at this time.

External Resource

- EBAS website: ebas.org



**Agenda Item 11
January 16, 2026**

**Presentation and Discussion on CE Provider and Course Review and Audit
Processes by FCLB Providers of Approved Continuing Education (PACE)**

Purpose of the Item

The Board will receive a presentation from the Federation of Chiropractic Licensing Boards (FCLB) on their Providers of Approved Continuing Education (PACE) program, including their course reviews and ongoing audits to ensure continued compliance and course quality.

PACE is a service provided by FCLB with a mission to establish criteria and procedures for multijurisdictional recognition of continuing education providers, thereby furnishing doctors of chiropractic with a dependable basis for selecting continuing education programs, assisting FCLB member boards in their evaluation of continuing education providers and programs, improving the quality of continuing education programs through critical scrutiny and provider self-evaluation, and protecting the public through advancements in chiropractic education.

A continuing education provider's participation in PACE is voluntary, but receiving PACE recognition obligates a provider to comply with PACE's policies, procedures, and criteria for quality continuing education.

Action Requested

This agenda item is informational only and provided as a status update to the Board. No action is required or requested at this time.

Attachment

- Qualifications to Earn PACE Recognition: Summary of PACE Criteria

External Resource

- PACE website: pacex.fclb.org



Providers of Approved Continuing Education - Chiropractic

5401 W. 10th Street, Suite 101 Greeley, CO 80634
970.356.3500 970.356.3599 (F) www.fclb.org PACE@FCLB.org

Qualifications to Earn PACE Recognition: Summary of PACE Criteria

1. Mission and Goals: valid, defensible, actionable
2. Administrative Authority: written policies and procedures in place. Identifiable authority responsible for administrative oversight.
3. Support Personnel: sufficient qualified individuals to administer the CE program.
4. Cooperative Courses: PACE providers may partner with other organization to offer courses under the PACE logo. The PACE provider is held responsible for adhering to all PACE Criteria.
5. Publicity: advertising and promotional materials must be complete, accurate, and not misleading. Materials must either state or reference a website that specifies the following information:
 - a. Sponsor(s)
 - b. Course title
 - c. Description
 - d. Objectives
 - e. Teaching Methods
 - f. All costs
 - g. How and where to register
 - h. Instructor(s) and qualifications
 - i. Refund/cancellation policies
 - j. Location, date, time
 - k. Credit hours and requirements
 - l. Commercial relationships
 - m. Prerequisites
 - n. Minimum skill and equipment required
6. Record Keeping: provider will maintain secure records for at least five years. Must include
 - a. Registrant name, license or reg. number, jurisdiction, address, telephone number
 - b. Date, location, duration of course
 - c. Title and subjects of course
 - d. Credits per module
 - e. Educational methods
 - f. Total credits per registrant
7. Attendance verification: must be sound and accurate
8. Documentation of attendance: formal, unambiguous, timely
9. CE credits: must use uniform quantitative measurement. 50 minutes per credit hour.
10. Grievance Procedures: policies must be clear and available to attendees
11. Legal compliance: must comply with all laws and regs

12. Fiscal responsibility: budget must be clear and sufficient
13. Faculty and Staff: must be qualified
14. Objectives: course objectives must be clear and achievable
15. Needs assessment: must be conducted periodically
16. Subject Matter: must address topics pertinent to contemporary chiropractic art, science, philosophy, or practice. Subject matter must be appropriate and balanced. Must be evidence-based, authority-based, or tradition based. Practice building not allowed.
17. Instructional materials: syllabus must be available. Support materials must be appropriate, encourage learning, serve as future reference, foster clinical application of material, enhance understanding
18. Admissions: Prerequisites must be clear and courses must be open to all qualified individuals.
19. Conflicts of interest: must be avoided as much as reasonably possible. When unavoidable, but be clearly disclosed to participants.
20. Protection of live models: ensures safety and welfare of demonstration models. Requires informed consent and post-demonstration care.
21. Educational methods: must be reasonable and appropriate.
22. Participant Involvement: must be encouraged.
23. Distance Learning:
 - a. credit hours must be determined in a field-tested manner
 - b. must provide for feedback and interaction with instructor
 - c. offer technical assistance
 - d. clear deadlines and response time
 - e. reliable security
 - f. must include a way of assessing mastery.
24. Facilities, instructional media, and equipment: must be appropriate and in good working order.
25. Evaluation: courses must have a method of obtaining feedback on facilities, media and materials, instructor presentations, and course objectives.



Streamlining
Continuing Education
Provider Approval



Agenda Item 12 January 16, 2026

Review, Discussion, and Possible Action on the Potential Recognition of PACE CE Providers and Courses for the Board's CE Requirements

Purpose of the Item

The Board will discuss whether to accept continuing education (CE) courses offered by PACE providers toward fulfilling the Board's annual CE requirements.

Action Requested

The Board will be asked to engage in a policy discussion and provide direction to staff.

Background

The Board developed a regulatory proposal to make comprehensive changes to the Board's Continuing Education Program, including amending the annual CE requirements for licensees, establishing five course competency areas that will be approved by the Board, defining the three recognized learning formats for courses, updating the course review and approval process, creating a re-approval process for courses that have been previously approved by the Board, and updating the CE requirements for petitions for reinstatement of revoked or surrendered licenses.

Under this proposal, in addition to the 12 mandatory hours of Board-approved CE in four competency areas, licensees may earn the remaining 12 hours of CE through Board-approved courses and the following activities:

- Obtaining Basic Life Support certification through the American Heart Association, American Red Cross, or a provider approved by the American Safety and Health Institute (up to two hours)
- Completing supervisory-level sexual harassment prevention training provided by the California Department of Civil Rights or another state or federal government agency (up to two hours)
- Attending a Board meeting that includes the hearing of petitions for reinstatement of revoked or surrendered licenses, early termination of probation, or reduction in penalty (up to eight hours)

PACE CE Courses

January 16, 2026

Page 2

- Participating as a subject matter expert for the development of the California Chiropractic Law Examination (up to 16 hours)
- Serving as an examiner for the National Board of Chiropractic Examiners Part IV examination administration (up to six hours)
- Completing continuing education coursework that is approved by the California Department of Industrial Relations, Division of Worker's Compensation, or any California Department of Consumer Affairs (DCA) healing arts board (no limit)

Currently, with the exception of the California Naturopathic Medicine Board, the other DCA healing arts boards do not allow reciprocal acceptance of Board-approved CE for their licensees.

As the Board was developing this regulatory proposal, the Board decided to authorize PACE-recognized providers to apply for Board approval of their CE courses without first becoming Board-approved providers, acknowledging PACE's vetting process. However, the Board retained its authority over course review and approval, requiring all providers—Board-approved and PACE-recognized—to submit course applications and documentation for review.

During recent meetings, David Paris, D.C. requested an agenda item for the Board to reconsider granting CE credit for PACE courses, citing PACE's audit system and the Board's current acceptance of CE approved by other DCA healing arts boards.

At this meeting, the Board will engage in that discussion and provide direction to staff.

Attachment

- **Availability of Board-Approved Continuing Education Courses, FY 2015–16 through 2024–25**

Agenda Item 12
Attachment

Availability of Board-Approved Continuing Education Courses

FY 2025–16 through 2024–25

Fiscal Year	Mandatory Courses Approved	Mandatory Hours Approved	Elective Courses Approved	Elective Hours Approved	Total Courses Approved	Total Hours Approved
2015-16	528	3,354.25	922	7,110.25	1,450	10,464.5
2016-17	499	3,286.75	1,009	8,320	1,508	11,606.75
2017-18	539	3,009	943	7,159.75	1,482	10,168.75
2018-19	503	2,766.75	1,116	6,851.75	1,619	9,618.5
2019-20	588	2,800.1	1,304	7,490.15	1,892	10,290.25
2020-21	575	2,524	1,292	6,250.35	1,867	8,774.35
2021-22	615	2,827.1	1,375	7,261.9	1,990	10,089
2022-23	645	2,885.5	1,400	6,880.35	2,045	9,765.85
2023-24	423	1,760.5	728	3,181.75	1,151	4,942.25
2024-25	405	1,661	684	2,272.5	1,089	3,933.5



Agenda Item 13
January 16, 2026

Executive Officer's Report and Updates

Purpose of the Item

The Executive Officer will provide the Board with an update on:

- A. Administration, Continuing Education, Enforcement, and Licensing Programs**
- B. Business Modernization Project and Implementation of Connect System**
- C. Regulatory Process and Status of Board's Pending Regulatory Proposals**
- D. Board's 2022–2026 Strategic Plan Objectives**

Action Requested

This agenda item is informational only and provided as a status update to the Board. No action is required or requested at this time.

Attachments

1. Executive Officer's January 7, 2026 Memo to Board Members
2. 2022–2026 Strategic Plan Objectives Progress Report (as of January 2026)



MEMORANDUM

Agenda Item 13
Attachment 1

DATE	January 7, 2026
TO	Members of the Board of Chiropractic Examiners
FROM	Kristin Walker, Executive Officer
SUBJECT	Executive Officer's Report – January 16, 2026 Meeting

This report provides an overview of recent Board of Chiropractic Examiners' (BCE) activities.

BCE Board and Committee Meetings

The following Board meetings have been scheduled:

- Friday, January 16, 2026 – Board (Teleconference)
- Friday, March 20, 2026 – Licensing Committee (Teleconference)
- Thursday, April 16, 2026 and Friday, April 17, 2026 – Board (Sacramento)
- Tuesday, June 30, 2026 – Licensing Committee (Teleconference)
- Thursday, July 23, 2026 – Board (Teleconference)
- Friday, October 2, 2026 – Licensing Committee (Teleconference)
- Thursday, October 15, 2026, and Friday, October 16, 2026 – Board (Southern California)
- Friday, December 4, 2026 – Licensing Committee (Teleconference)

Business Modernization: Implementation of the Connect System and Website Redesign

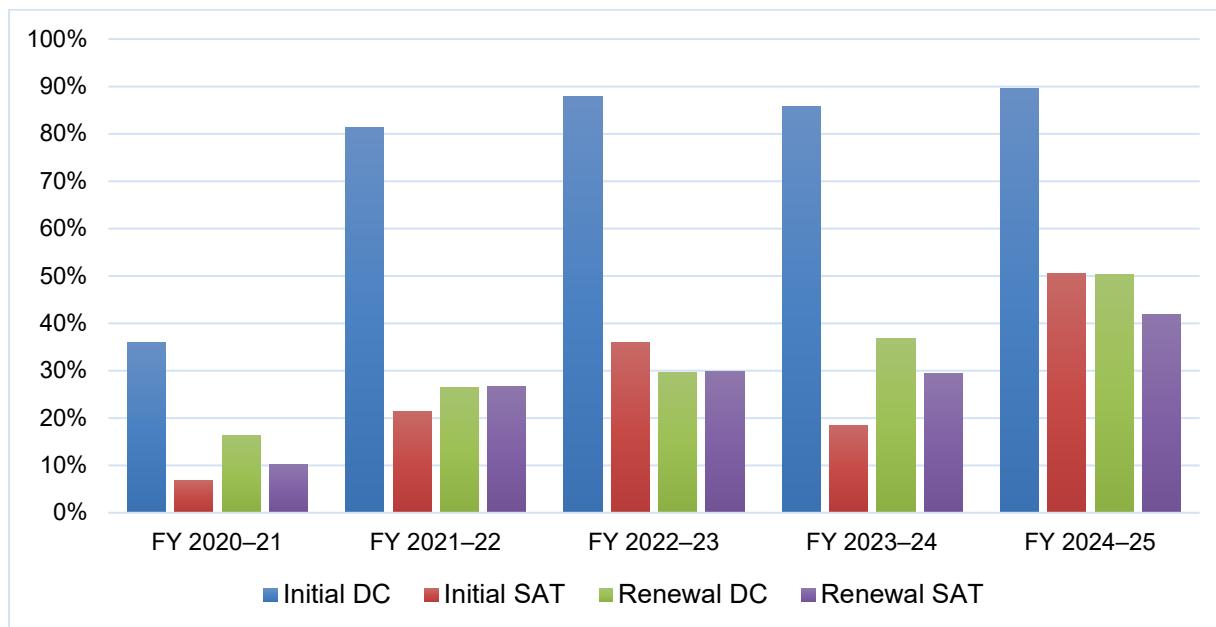
Staff is collaborating with the Department of Consumer Affairs (DCA) Office of Information Services (OIS) on business modernization projects to implement the Connect system for BCE's application, licensing, and enforcement workflows and to redesign BCE's website.

OIS is completing documentation of BCE's existing workflow and data mapping in the Connect system in preparation for a planned upgrade to another version of the platform that provides additional out-of-the-box functionality. OIS plans to initiate this upgrade effort with the vendor in the first quarter of 2026, with a six-month estimated timeline for completion.

BCE is also developing continuing education functionality in the system, beginning with a public continuing education course search web page similar to the existing [course search](#) maintained by the Acupuncture Board, followed by the continuing education course application workflow and the continuing education provider dashboard. This additional functionality is planned to be implemented through phased software releases in 2026.

Staff is also working with OIS to redesign BCE's website and update the content in preparation for migrating to the latest version of the [state web template](#). The web content is being updated and released on a flow basis, and the full website redesign is anticipated to be completed by March 2026.

Connect System Utilization Rate by Application Type



Application	FY 2020-21	FY 2021-22	FY 2022-23	FY 2023-24	FY 2024-25
Initial DC	36.0%	81.3%	87.8%	85.7%	89.6%
Initial SAT	6.9%	21.3%	36.0%	18.4%	50.5%
Renewal DC	16.4%	26.5%	29.7%	36.8%	50.3%
Renewal SAT	10.1%	26.7%	29.9%	29.5%	41.9%

Federation of Chiropractic Licensing Boards (FCLB) and National Board of Chiropractic Examiners (NBCE) Updates

FCLB and NBCE have scheduled the following key dates for 2026:

- FCLB Annual Conference and NBCE Annual Meeting: April 29, 2026 – May 3, 2026, in Atlanta, Georgia
- NBCE Part IV Examination: May 16–17, 2026, at chiropractic program campuses
- NBCE Part IV Test Development Committee: June 12–13, 2026, in Greeley, Colorado
- FCLB Districts I & IV Regional Meeting: September 3–6, 2026, in Anchorage, Alaska

Staff is requesting out-of-state travel approval for the Board Chair or Vice Chair and the Executive Officer to attend and participate in the FCLB/NBCE annual conference in Atlanta and the regional meeting in Anchorage.

Additionally, NBCE is [transitioning the Part IV examination](#) to a purpose-built, centralized assessment center on the NBCE campus in Greeley, Colorado. All encounters will be video-recorded and two identical testing bays will allow the examination to run three days per week and 48 weeks per year, replacing the current semiannual model. In addition, the examination format will shift from 25 brief stations to eight patient-encounter stations. Seven of these stations will move from history through examination to a treatment decision, followed by a written patient note in place of the current multiple-choice post-encounter station. The eighth station will require demonstration of multiple chiropractic technique setups.

The first live examination at the new assessment center in Greeley will be on April 10, 2026, and the last chiropractic campus-based examination will be conducted on May 16–17, 2026.

Government Reorganization Plan

On April 4, 2025, Governor Newsom transmitted a [government reorganization plan](#) to the Little Hoover Commission to split the Business, Consumer Services and Housing Agency (BCSH) into two agencies: the California Housing and Homeless Agency (CHHA) focused on housing, homelessness, and civil rights functions; and the Business and Consumer Services Agency (BCSA) focused on consumer protection and business regulation. On June 2, 2025, the Little Hoover Commission released its [full report](#) recommending the Legislature allow the reorganization plan to take effect. The plan went into effect on July 5, 2025.

Under the reorganization plan, as of July 1, 2026, DCA will be placed under the new BCSA along with the Department of Alcoholic Beverage Control, Alcoholic Beverage Control Appeals Board, Department of Cannabis Control, Department of Financial

Protection and Innovation, California Horse Racing Board, and Department of Real Estate.

Legislation

Senate Bill (SB) 687 (Ochoa Bogh) Chiropractors: animal chiropractic practitioners. This bill would prohibit a chiropractor who is not under the supervision of a veterinarian from practicing animal chiropractic, as defined, without being registered as an animal chiropractic practitioner by the Board and satisfying certain requirements, including holding a current, valid certification from the American Veterinary Chiropractic Association (AVCA) or International Veterinary Chiropractic Association (IVCA), or any other credentialing organization the Board specifies through regulation. The bill would specify that the Board shall establish requirements for registration and conditions and requirements for practicing animal chiropractic. The bill would also require an animal chiropractic practitioner to comply with regulations of the Board applicable to chiropractors, would authorize the Board to adopt regulations necessary to implement the bill's provisions, and would require the Board, if adopting specified regulations, to consult with the Veterinary Medical Board, including for regulations regarding standards of medicine or care for an animal. This bill would also make an animal chiropractic practitioner exempt from the Veterinary Medicine Practice Act. This bill has been referred to the Senate Business, Professions and Economic Development Committee.

Legislative Calendar

Below are important dates and deadlines on the 2026 legislative calendar:

- January 10, 2026: Budget must be submitted by the Governor
- January 16, 2026: Last day for policy committees to hear and report to fiscal committees fiscal bills introduced in their house in 2025
- January 23, 2026: Last day for any committee to hear and report to the Floor bills introduced in that house in 2025
- January 31, 2026: Last day for each house to pass bills introduced in that house in 2025
- February 20, 2026: Last day for bills to be introduced
- March 26, 2026 – April 5, 2026: Spring Recess
- April 24, 2026: Last day for policy committees to hear and report to fiscal committees fiscal bills introduced in their house
- May 1, 2026: Last day for policy committees to hear and report to the Floor non-fiscal bills introduced in their house
- May 15, 2026: Last day for fiscal committees to hear and report to the Floor bills introduced in their house

- May 29, 2026: Last day for each house to pass bills introduced in that house
- June 15, 2026: Budget bill must be passed by midnight
- July 2, 2026: Last day for policy committees to meet and report bills
- July 3, 2026 – August 2, 2026: Summer Recess
- August 14, 2026: Last day for fiscal committees to meet and report bills to the Floor
- August 21, 2026: Last day to amend on the Floor
- August 31, 2026: Last day for each house to pass bills
- September 30, 2026: Last day for Governor to sign or veto bills
- January 1, 2027: Statutes take effect

Outreach

The Board is scheduled to present ethics and tips for avoiding common violations to licensees and students attending the California Chiropractic Association's annual Legislative Day on April 14, 2026, in Sacramento.

Personnel Updates

Recruitment efforts are underway to refill the Board's two remaining vacancies – an Enforcement Technician position and a Lead Administrative and Policy Analyst position.

Program Statistics

Licensing Program

Initial Applications

Application Type	FY 2023–24	FY 2024–25	FY 2025–26*
Doctor of Chiropractic Licenses	363	375	176
Average DC Processing Time	48 days	36 days	28 days
Temporary DC Licenses	0	1	1
Average TDC Processing Time	N/A	25 days	4 days
Satellite Certificates	1,809	2,107	1,448
Average SAT Processing Time	14 days	10 days	3 days
Corporation Certificates	118	117	67
Average COR Processing Time	32 days	21 days	31 days

*As of January 7, 2026

Renewal Applications

Application Type	FY 2023–24	FY 2024–25	FY 2025–26*
Doctor of Chiropractic Licenses	11,562	11,627	6,044
Average DC Processing Time	7 days	6 days	4 days
Satellite Certificates	3,634	3,955	2,485
Average SAT Processing Time	7 days	6 days	4 days
Corporation Certificates	1,323	1,308	657
Average COR Processing Time	9 days	8 days	5 days

*As of January 7, 2026

License Population: Years of Licensure as Doctor of Chiropractic

Years of Licensure*	Active	Active %	Inactive	Inactive %	Total	Total %
<1 Year	106	1.0%	0	0.0%	106	0.9%
1–4.99 Years	1,316	11.9%	15	1.9%	1,331	11.2%
5–9.99 Years	1,062	9.5%	38	4.9%	1,100	9.3%
10–19.99 Years	1,890	17.0%	126	16.2%	2,016	17.0%
20–29.99 Years	2,805	25.3%	216	27.9%	3,021	25.5%
30–39.99 Years	2,349	21.2%	217	28.0%	2,566	21.6%
40–49.99 Years	1,430	12.9%	154	19.8%	1,584	13.3%
50+ Years	134	1.2%	10	1.3%	144	1.2%
Total	11,092	100.0%	776	100.0%	11,868	100.0%

*As of January 7, 2026

Enforcement Program

Enforcement Activity	FY 2023–24	FY 2024–25	FY 2025–26*
Complaints Received	513	525	311
Complaints Closed	681	642	245
Pending Complaints	333	216	282
Citations Issued	33	18	4
Fines Assessed	\$58,750	\$36,000	\$7,500
Fines Collected	\$43,608	\$11,000	\$14,250
AG Cases Opened/Initiated	28	25	7
Accusations Filed	13	24	15
Restriction Orders Granted	2	1	0
Withdrawn/Dismissed	2	1	1
AG Cases Closed	36	33	9
AG Cases Pending	57	47	44
License Applications Denied	2	0	2
Revocation	5	5	0
Surrender of License	10	3	2
Probation with Suspension	0	0	0
Probation Only	8	6	6
Public Reproof	2	0	0
Cost Recovery Ordered	\$260,817	\$89,245	\$84,057
Cost Recovery Collected	\$97,994	\$97,481	\$38,484
Monitored Probationers	70	70	68

*As of January 7, 2026

Regulations

Complete

- 1. Filing of Addresses and Contact Information (amend California Code of Regulations [CCR], Title 16, section 303):** This proposal implements the requirement from [SB 1434 \(Roth, Chapter 623, Statutes of 2022\)](#) for the Board to include licensees' telephone numbers and email addresses in the Board's directory and clarifies the requirement for filing a public "address of record" with the Board. The Board approved the proposed regulatory text at its April 20, 2023, meeting. This rulemaking was published in the Office of Administrative Law (OAL) Notice Register and released for a 45-day public comment period on February 14, 2025. The public comment period ended on April 1, 2025, and no comments were received. The final regulatory package was submitted to OAL for review on September 2, 2025. OAL approved the regulation on October 14, 2025, and it became effective on January 1, 2026.
- 2. Repeal of Successful Examination Regulation (repeal CCR, Title 16, section 354):** This proposal repeals an obsolete provision in the Board's regulations that conflicts with other existing laws and regulations that prohibit the unlicensed practice of chiropractic. The Board approved the proposed regulatory text at its January 20, 2023, meeting. This rulemaking was published in the OAL Notice Register and released for a 45-day public comment period on January 3, 2025. The public comment period ended on February 18, 2025. One comment was received on the proposal. The Board approved the response to the public comment during its April 17, 2025, meeting. The final regulatory package was submitted to OAL for review on October 9, 2025. OAL approved the regulation on November 12, 2025, and it became effective on January 1, 2026.
- 3. Appeal Process for Citations and Licensee Compliance with Assessed Fines (amend CCR, Title 16, sections 390.4 and 390.5):** This proposal makes conforming changes to the Board's system of issuing citations for consistency with the required provisions of [Business and Professions Code \(BPC\) section 125.9](#). The Board approved the proposed regulatory text at its April 17, 2025, meeting. This rulemaking was published in the OAL Notice Register and released for a 45-day public comment period on May 2, 2025. The public comment period ended on June 16, 2025, and no comments were received. The final regulatory package was submitted to OAL for review on October 10, 2025. OAL approved the regulations on November 19, 2025, and they became effective on January 1, 2026.
- 4. Align Fee Amounts with Fixed Fee Schedule in Statute (Section 100 Changes Without Regulatory Effect: amend CCR, Title 16, sections 310.1, 317.1, 323, 360, 367.5, 367.10, and 370):** This action under CCR, title 1, section 100 made non-substantive amendments to the fee amounts specified in these sections due to required changes in the Board's fixed fee schedule enacted by SB 1434 (Roth,

Chapter 623, Statutes of 2022). This action also made minor, non-substantive grammatical revisions and updated the authority and reference sections of these regulations. This rulemaking was filed with OAL on October 15, 2025. OAL approved the changes on December 1, 2025.

- 5. Continuing Education: Distance Learning (amend CCR, Title 16, section 363.1):** This proposal narrows the definition of distance learning to asynchronous coursework, thereby allowing courses delivered through synchronous online learning platforms to be eligible for the same credit as traditional, in-person classroom environments. This proposal also requires licensees to pass an interactive test or self-assessment as a condition for successful completion of a distance learning course and make other minor, clarifying changes to the regulation. The Board approved the proposed regulatory text at its May 23, 2024, meeting. This rulemaking was published in the OAL Notice Register and released for a 45-day public comment period on September 19, 2025. The public comment period ended on November 3, 2025. Twenty-five comments were received on the proposal. The Board approved the responses to the comments during its November 7, 2025, meeting. The final regulatory package was submitted to OAL for review on November 20, 2025. OAL approved the regulation on January 7, 2026, and it became immediately effective on that date.

Final Filing Phase

(None)

Initial Filing Phase

(None)

Production Phase

- 6. Approval of Chiropractic Programs and Initial Licensure Process (amend and renumber, as necessary, CCR, Title 16, sections 320, 321, 330, 331.1, 331.2, 331.5, 331.12.1, 331.12.2, 331.12.3, 331.14, 331.15, 340–344, and 348, and repeal sections 331.3, 331.4, 331.6–331.11, 331.13, 331.16, 345, 346, and 349):** This proposal will amend the regulations regarding Board approval of chiropractic programs, including the minimum curriculum and clinical experience requirements. This proposal will also clarify the application and examination process for initial licensure as a doctor of chiropractic, including the qualifying circumstances for expedited review of a license application. Additionally, this proposal will implement [Assembly Bill \(AB\) 107 \(Salas, Chapter 693, Statutes of 2021\)](#), which provides for the temporary licensure of military spouses, and [AB 883 \(Mathis, Chapter 348, Statutes of 2023\)](#), which requires the Board to expedite the initial licensure process for applicants who are active-duty members of the U.S. Armed Forces enrolled in the U.S. Department of Defense SkillBridge program. The Board approved the

proposed regulatory text at its April 17, 2025, and August 1, 2025, meetings. This package is anticipated to be submitted to OAL for publication in the Notice Register and released for a 45-day public comment period in early 2026.

- 7. Continuing Education Fees, Requirements, and Approval Process (amend CCR, Title 16, sections 360, 361, 362, 363, 364, and 365, and add section 360.1):** This proposal will make comprehensive changes to the Board's Continuing Education Program, including amending the annual continuing education requirements for licensees, establishing five course competency areas that will be approved by the Board, defining the three recognized learning formats for courses, updating the course review and approval process, creating a re-approval process for courses that have previously been approved by the Board, and updating the continuing education requirements for petitions for reinstatement of revoked or surrendered licenses. The Board approved the proposed regulatory text at its April 17, 2025, meeting. This package is anticipated to be submitted to OAL for publication in the Notice Register and released for a 45-day public comment period in early 2026.
- 8. Renewal and Restoration of Doctor of Chiropractic Licenses, Including Basic Life Support Certification for Active Licensees (amend CCR, Title 16, sections 370 and 371, and add section 371.1):** This proposal will clarify the processes for renewal and restoration of doctor of chiropractic licenses, extend the timeframe for cancellation of a license from three to four years, and update the continuing education and competency requirements that must be met prior to the restoration of a cancelled license. Additionally, this proposal will mandate the maintenance of basic life support provider or advisor certification, including cardiopulmonary resuscitation, for all licensees as a condition of licensure in active status. The Board approved the proposed regulatory text at its August 1, 2025 meeting. This package is anticipated to be submitted to OAL for publication in the Notice Register and released for a 45-day public comment period in early 2026.
- 9. Discipline by Another Jurisdiction and Licensee Reporting Requirements (amend CCR, Title 16, sections 304 and 314):** This proposal will update the reporting of licensee arrests, convictions, and discipline by other public agencies and clarify a licensee's duty to report any violation of the statutes and regulations governing the practice of chiropractic to the Board. The Board approved the proposed regulatory text at its July 20, 2023, meeting. This package is anticipated to be submitted to OAL for publication in the Notice Register and released for a 45-day public comment period in early 2026.
- 10. Record Keeping Requirements for Chiropractic Patient Records, Including Retention and Disposition of Records Upon Closure of Practice or Death/Incapacity of Licensee (amend CCR, Title 16, section 318):** This proposal will update the record keeping requirements to specify the necessary documentation for the patient history, complaint, diagnosis/analysis, and treatment

and to differentiate between an initial patient encounter and an established patient visit. This proposal will also specify requirements for the retention of records and the disposition of records upon the closure of a practice or the death or incapacity of a licensee. The Board approved the proposed regulatory text at its August 1, 2025, meeting. This package is anticipated to be submitted to OAL for publication in the Notice Register and released for a 45-day public comment period in early 2026.

- 11. Delegation of Certain Functions to the Executive Officer (amend CCR, Title 16, section 306):** This proposal will delegate additional authority to the Board's Executive Officer to order examinations of licensees in accordance with BPC section 820, issue default decisions where licensees have failed to file a notice of defense or appear at a hearing, grant motions to vacate a default decision, and approve settlement agreements for the revocation, surrender, or interim suspension of a license. The Board approved the proposed regulatory text at its October 19, 2023, meeting. This package is anticipated to be submitted to OAL for publication in the Notice Register and released for a 45-day public comment period in early 2026.
- 12. Prohibited Activities by Inactive Licensees (add CCR, Title 16, section 310.3):** This proposal will identify the specific activities that cannot be performed by the holder of an inactive doctor of chiropractic license. The Board approved the proposed regulatory text at its October 24, 2024, meeting. This package is anticipated to be submitted to OAL for publication in the Notice Register and released for a 45-day public comment period in early 2026.
- 13. Repeal Mental Illness Regulation (Obsolete) [repeal CCR, Title 16, section 315]:** This proposal will repeal a regulation that allows the Board to order a license holder to be examined by one or more physicians specializing in psychiatry when reasonable cause exists that the licensee is mentally ill to the extent that it may affect their ability to practice. This regulation is unnecessary because the Board already has broader statutory authority under [BPC sections 820 through 828](#) to order a physical or mental examination of a licensee whenever it appears the licensee may be unable to practice safely due to mental illness or physical illness affecting competency. The Board approved the proposed regulatory text at its October 24, 2024, meeting. This package is anticipated to be submitted to OAL for publication in the Notice Register and released for a 45-day public comment period in early 2026.

Concept Phase

- 14. Satellite Office Certificates and Notice to Consumers of Licensure (add CCR, Title 16, section 303.1, and amend section 308):** This proposal will clarify the requirements for obtaining and renewing a satellite office certificate and for notifying consumers that doctors of chiropractic are licensed and regulated by the Board by

posting or displaying a valid license or satellite office certificate at each place of practice. This proposal will be considered by the Board at its January 16, 2026, meeting.

- 15. Licensure by Reciprocity and New Temporary Licensure Pathway (amend CCR, Title 16, section 323 and add section 321.1 or 323.1):** This proposal will clarify the process for licensure via reciprocity and create a new temporary licensure process with a public notification requirement and practice limitations for applicants who have not yet met all of the Board's educational requirements to qualify for a permanent license. This proposal will be discussed by the Board at its January 16, 2026, meeting.
- 16. Disciplinary Guidelines and Uniform Standards for Substance Abusing Licensees, Including Filing and Evaluation Process for Petitions for Reinstatement, Reduction of Penalty, or Early Termination of Probation (amend CCR, Title 16, section 384, add section 385, and repeal section 386):** This proposal will update the *Disciplinary Guidelines and Model Disciplinary Orders*, implement the Uniform Standards for Substance Abusing Licensees, and enhance the process for petitions for reinstatement, reduction of penalty, and early termination of probation before the Board. Staff is developing proposed regulatory text based on the Enforcement Committee's discussions and guidance. This proposal is planned to be presented to the Board for consideration at its April 16, 2026, meeting.
- 17. Minimum Supervision and Training Requirements for Chiropractic Assistants, Responsibility for Conduct on Premises, and Sexual Misconduct (amend CCR, Title 16, sections 312 and 316):** This proposal will clarify the role of and delineate the activities that can be performed by chiropractic assistants within a chiropractic practice, define and establish the supervision requirements by a licensed doctor of chiropractic, and require that chiropractic assistants follow and provide only the treatment defined in the supervising doctor's treatment plan. Additionally, this proposal will clarify a supervising licensee's responsibility for conduct on the premises of a chiropractic facility and define sexual misconduct within the chiropractic profession for purposes of BPC section 726. Staff is developing proposed regulatory text based on the Enforcement Committee's discussions and guidance. This proposal is planned to be presented to the Board for consideration at its April 16, 2026, meeting.
- 18. Hardship Extensions to Annual Continuing Education Requirements (add CCR, Title 16, section 364.1):** This proposal will create a process for granting an extension to the annual continuing education requirements for a licensee who provides satisfactory proof to the Board that they have been adversely affected by a natural disaster, a state or federal declared state of emergency, or other hardship. Staff is developing proposed regulatory text based on the Continuing Education

Committee's discussions and guidance. This proposal is planned to be presented to the Board for consideration at its April 16, 2026, meeting.

- 19. Standards of Practice for Virtual Care (add CCR, Title 16, section 318.2):** This proposal will specify the standards of practice for the delivery of chiropractic services through virtual care. This proposal is being developed by the Licensing Committee.
- 20. Standards of Practice for Use of Artificial Intelligence (AI) in Chiropractic Practice (add CCR, Title 16, section 318.3):** This proposal will clarify the responsibilities and standards for a licensee's integration and use of AI technology in chiropractic practice. This proposal is being developed by the Licensing Committee.
- 21. Retired License Status and Fee (add CCR, Title 16, section 328):** This proposal will establish a new retired status for doctor of chiropractic licenses and implement an application fee to cover the reasonable regulatory cost of issuing a retired license in accordance with [BPC section 464](#). Staff is working with the Licensing Committee to develop a stakeholder survey to measure licensees' potential interest in a new retired license status and determine the estimated fiscal impact of the proposal.

State Leadership Accountability Act Report

The State Leadership Accountability Act (SLAA), found in [Government Code sections 13400 through 13407](#), requires each state agency to maintain effective systems of internal control, to evaluate and monitor the effectiveness of these controls on an ongoing basis, and to biennially report on the adequacy of the agency's systems of internal control by the end of each odd-numbered year.

The Board's [2025 SLAA report](#) was submitted to the Department of Finance on December 26, 2025.

Strategic Plan Development

On December 4, 2025, staff met with DCA's SOLID Planning Solutions to begin preliminary work on the Board's 2027–2030 Strategic Plan. On January 5, 2026, SOLID began conducting an environmental scan and analysis, which includes gathering input through internal and external stakeholder surveys, interviews with Board members and leadership, and reviewing the results of these efforts.

SOLID is scheduled to facilitate a strategic planning session with the Board during its April 16–17, 2026, meeting. Following this session, SOLID will prepare a draft of the new strategic plan for the Board's consideration at its July 23, 2026, meeting.

Sunset Review

The Board's 2026 Sunset Review Report was submitted to the Assembly Business and Professions Committee and Senate Business, Professions and Economic Development Committee on January 5, 2026.

The Board Chair and Executive Officer will testify on behalf of the Board before the Committees in a joint sunset review oversight hearing in spring 2026. About two weeks before the hearing, the Board will receive a background paper from Committee staff summarizing the sunset report information and identifying any issues that need to be addressed by the Board. After the hearing, the Board will have 30 days to prepare written responses to the issues identified in the background paper and any questions or issues raised during the hearing. The Board must meet and approve the written responses before submission.

Agenda Item 13
Attachment 2

BCE 2022-2026 Action Plan		Responsibility	Due Date	Current Status
Goal Area 1: Licensing and Professional Qualification				
1.1 Complete comprehensive updates to the Board's continuing education program and regulations to provide clarity and accessibility, and to ensure continuing licensee competency and public protection.				
Success Measure:	Promulgated updated continuing education regulations and educated licensees and continuing education providers on those regulations.		Q2 2025	57%
1.1.1	Identify proposed framework for licensee continuing education (CE) requirements and course approval process and obtain CE Committee and Board approval.	EO	Q1 2023	Completed
1.1.2	Draft proposed language for updated regulations and obtain approval from DCA regulatory counsel.	EO	Q1 2023	Completed
1.1.3	Conduct fiscal analysis of CE regulations and develop proposed fee amounts for course approval and reapproval.	EO	Q1 2023	Completed
1.1.4	Present final regulatory proposal (language and fee amounts) to Board for approval.	EO	Q2 2023	Completed
1.1.5	Finalize regulatory package and initiate the rulemaking process.	EO	Q2 2023	In Progress
1.1.6	Inform licensees and CE providers of changes through written notices, outreach, and information sessions.	EO	Q3 2023 – ongoing	In Progress
1.1.7	Complete regulatory process.	EO	Q1 2024	In Progress
1.2	Establish a robust, effective Licensing Committee to identify issues and increase efficiency.			
Success Measure:	The completion of the action plan for all current pending licensing issues.		Q3 2023	100%
1.2.1	Gather background information to educate Licensing Committee members on pending licensing issues.	Licensing Manager	Q1 2023	Completed
1.2.2	Train Licensing Lead (staff member) as a Licensing Committee liaison (calendaring, meeting agendas, etc.).	EO and AEO	Q2 2023	Completed
1.2.3	Educate Licensing Committee members on background and history of prior actions.	EO	Q2 2023 – ongoing	Completed
1.2.4	Identify current issues, discuss possible solutions, and present recommendations to the Licensing Committee Chair.	AEO	Q2 2023	Completed
1.2.5	Staff works with the Licensing Committee Chair to create an action plan for pending and current issues identified above.	AEO and Licensing Lead/Licensing Liaison	Q3 2023	Completed
1.3	Review reciprocity requirements to minimize barriers to licensure in California.			
Success Measure:	The Board has identified how they are going to minimize any potential barriers to licensure through reciprocity.		Q3 2024	100%
1.3.1	Conduct an environmental scan of reciprocity requirements (1. BCE, 2. Other states, and 3. Other DCA healing art boards).	AEO	Q2 2023	Completed
1.3.2	Analyze the data that has been collected.	AEO	Q3 2023	Completed
1.3.3	Develop potential options and recommendation for the Licensing Committee on how to minimize barriers to licensure.	AEO	Q3 2023	Completed
1.3.4	Summarize environmental scan, analysis, potential options, and recommendation.	AEO	Q4 2023	Completed
1.3.5	Present findings and recommendations to the Licensing Committee.	Licensing Lead/Licensing Committee Liaison	Q1 2024	Completed
1.3.6	Present Licensing Committee's recommendation to the Board.	EO	Q3 2024	Completed
1.4	Continue to monitor the Board's license fee structure to ensure the Board's financial stability, maintain access to the Board's services, and determine whether the Board needs to consider plans for restructuring its fees.			
Success Measure:	The Board has delivered its report on its fee structures and recommendation to the Legislature.		Q4 2026	71%
1.4.1	Bring any budget issues to the Board's attention.	EO	Q3 2022 – ongoing	Completed
1.4.2	Establish regular and thorough monthly process to monitor BCE's budget and fund condition.	Lead Administrative Analyst	Q1 2023	Completed
1.4.3	Establish quarterly budget meetings with budget analyst at DCA.	Lead Administrative Analyst	Q1 2023	Completed
1.4.4	Conduct analysis of the impact of recent fee restructuring.	Lead Administrative Analyst	Q3 2023 - ongoing	Completed
1.4.5	Provide reports to the Government and Public Affairs Committee on the impact of recent fee restructuring.	Lead Administrative Analyst	Q3 2023 - ongoing	Completed
1.4.6	Create report on license fee structure (due to Legislature by January 1, 2027).	EO and AEO	Q2 2025	In Progress
1.4.7	Submit license fee structure report to the Legislature with 2026 Sunset Review Report.	EO	Q4 2025	In Progress
Goal Area 2: Enforcement				
2.1	Implement updated disciplinary guidelines, Uniform Standards for Substance Abusing Licensees, and Consumer Protection Enforcement Initiative (CPEI) regulations, to provide consistency and clarity in disciplinary penalties, help educate licensees and the public, and deter violations.			
Success Measure:	Completed regulation process for all three areas (Disciplinary Guidelines, Uniform Standards for Substance Abusing Licensees, and CPEI regulations).		Q4 2025	62%
2.1.1	Disciplinary Guidelines & Uniform Standards – finish developing the proposed guidelines.	AEO	Q1 2023	Completed

2.1.2	Disciplinary Guidelines & Uniform Standards – vet through Regulatory Counsel and DAG Liaison (AGs office).	AEO	Q1 2023	In Progress
2.1.3	Disciplinary Guidelines & Uniform Standards – present proposal to Enforcement Committee.	Enforcement Lead	Q2 2023	Completed
2.1.4	Disciplinary Guidelines & Uniform Standards – present proposal to Board.	Enforcement Lead	Q4 2023	In Progress
2.1.5	Disciplinary Guidelines & Uniform Standards – begin regulatory process.	AEO	Q1 2024	In Progress
2.1.6	Disciplinary Guidelines & Uniform Standards – complete regulatory process.	AEO	Q1 2025	Not Started
2.1.7	CPEI (12 regulations) – develop an action plan for the different regulations (assigning to committees), formalizing plans with committee chairs to clarify assignments.	EO	Q1 2023	Completed
2.1.8	CPEI – develop proposals.	AEO	Q4 2023	Completed
2.1.9	CPEI – vet through DCA Regulatory Counsel.	AEO	Q4 2023	Completed
2.1.10	CPEI – present proposals to appropriate Committees.	Enforcement Lead / Licensing Lead	Q1 2024	Completed
2.1.11	CPEI – present proposals to Board.	Enforcement Lead / Licensing Lead	Q3 2024	Completed
2.1.12	CPEI – begin regulatory process.	AEO	Q4 2024	Completed
2.1.13	CPEI – complete regulatory process.	AEO	Q4 2025	In Progress
2.2	Streamline internal enforcement processes and standards, including complaint intake, investigations, and case management activities, to increase efficiency and ensure timely action.			
Success Measure:	Enforcement Program is meeting the established performance measure targets.			71%
2.2.1	Conduct process review with OIO.	Enforcement Analysts	Q4 2022	Completed
2.2.2	Document baseline processing times.	EO	Q1 2023	Completed
2.2.3	Standardize internal enforcement process – make sure all standards are met each time – considering OIO recommendations.	AEO and Enforcement Manager	Q1 2023	Completed
2.2.4	Update duty statements for staff in Enforcement Unit, separating case management from investigations (increasing specialization).	EO	Q1 2023	Completed
2.2.5	Update and document all processes/ procedures.	AEO and Enforcement Manager	Q2 2023	Completed
2.2.6	Update training of all staff, cross-train on all tasks.	Enforcement Manager	Q2 2023	In Progress
2.2.7	Measure impact of process improvements on enforcement timeframes.	EO	Q2 2025	In Progress
2.3	Improve the effectiveness of the Enforcement Program by implementing Expert Witness program enhancements, including recruitment, training, and ongoing assessment of diverse subject matter experts in specific areas of chiropractic practice.			
Success Measure:	Program enhancements implemented, observed improvement in expert reports, and higher success rate at hearings.			13%
2.3.1	Begin recruitment process for new SMEs.	EO	Q1 2023	Completed
2.3.2	Staff review SME applications.	Enforcement Manager	Q1 2023	Not Started
2.3.3	Enforcement Committee members interview and vet potential SMEs.	Enforcement Committee	Q2 2023 – ongoing	Not Started
2.3.4	Contract with SMEs selected experts.	Enforcement Lead	Q2 2023 – ongoing	Not Started
2.3.5	Train SMEs.	EO and AEO	Q3 2023 – ongoing	Not Started
2.3.6	Measure effectiveness of expert witnesses (success ratio, input from Deputy Attorney General (DAG)).	AEO and Enforcement Manager	Q4 2023 – ongoing	In Progress
2.3.7	Report on effectiveness of SMEs to Enforcement Committee and provide any further recommendations.	Enforcement Lead	Q4 2023 – ongoing	In Progress
2.3.8	Continue monitoring effectiveness of Expert Witness Program (identify benchmarks - outcomes and hearing success).	EO and Enforcement Committee	Q4 2025 – ongoing	In Progress
2.4	Develop and implement clearly defined standards for licensee recordkeeping by updating regulations to provide consistency, clarity, and accessibility to licensees, the public, and other stakeholders.			
Success Measure:	Adopted updated standards for licensee recordkeeping into regulation.			71%
2.4.1	Review and discuss requirements in other states.	EO and Enforcement Committee	Q4 2022	Completed
2.4.2	Develop a regulatory proposal for consideration by Enforcement Committee.	EO	Q1 2023	Completed
2.4.3	Have Legal/Regulations Counsel review proposal.	EO	Q1 2023	Completed
2.4.4	Present proposal to Enforcement Committee for review, discussion, and possible recommendation to Board.	EO	Q2 2023	Completed
2.4.5	Obtain Board approval of proposal.	EO	Q4 2023	Completed
2.4.6	Begin regulatory process (formally submitting to DCA for approval, ready for Director's Review).	AEO and Enforcement Lead	Q4 2023	In Progress
2.4.7	Complete regulatory process.	AEO and Enforcement Lead	Q4 2024	Not Started
Goal Area 3: Public Relations and Outreach				
3.1	Include more stakeholder ideas and perspectives in Board activities by continuing to foster relationships with legislators, other healing arts boards, professional organizations, and government agencies.			
Success Measure:	Improved at least five relationships with stakeholders across all above groups.			60%
3.1.1	Identify relationships (existing and potential).	EO and AEO	Q1 2023	Completed
3.1.2	Define each relationship's plan (avenues, content) (include dialogues).	EO and AEO	Q2 2023	Completed
3.1.3	Arrange introductions/open channels of communication when needed.	EO	Q2 2023	Completed

3.1.4	Schedule meetings/forums (develop MOUs if needed).	EO	Q4 2023 – ongoing	In Progress
3.1.5	Managers network/regularly communicate with other healing arts peers (include staff as appropriate).	Enforcement and Licensing Managers	Q4 2023 – ongoing	In Progress
3.2	Continue to increase the Board's presence and availability through diverse outreach opportunities where the Board can collaborate and engage with stakeholders to allow for sharing of feedback, input, and suggestions.			
Success Measure:	Participated in at least three external outreach opportunities and hosted at least three listening sessions.			Q3 2023
3.2.1	Identify existing outreach opportunities where the Board can participate.	EO	Q1 2023	Completed
3.2.2	Publicize opportunities to give feedback to the Board.	AEO	Q1 2023	Completed
3.2.3	Host roundtable discussions / listening sessions (document feedback).	EO	Q2 2023 – ongoing	In Progress
3.2.4	Review feedback given.	EO and AEO	Q2 2023 – ongoing	In Progress
3.2.5	Communicate feedback to appropriate policy committee chair, determine action (address in public meeting, etc.).	EO and AEO	Q3 2023 – ongoing	In Progress
3.3	Create diverse outreach plans to increase awareness about the profession and the Board's role to build relationships with stakeholders and diversify the profession.			
Success Measure:	Board has approved its outreach plan and released at least three updated materials.			Q1 2024
3.3.1	Document existing communication challenges, opportunities.	EO and AEO	Q1 2023	Completed
3.3.2	Discern what stakeholder groups would like to know (internal, anecdotal, environmental scan feedback).	Licensing/Admin Manager	Q1 2023	Completed
3.3.3	Touch base with DCA outreach/communications unit (what's available, state fair booths, etc.).	EO	Q1 2023	Completed
3.3.4	Develop plan for modes of communication (social media, events, brochures, etc.).	AEO	Q2 2023	Completed
3.3.5	Get plan approval from Government & Public Affairs Committee, then to Board for approval.	AEO	Q3 2023	Completed
3.3.6	Create/maintain outreach calendar.	AEO	Q4 2023	Completed
3.3.7	Create/update materials (printed materials, PDE) (get Board and legal review).	AEO	Q1 2024	In Progress
3.4	Build an interactive, language accessible social media presence to engage with stakeholders and assess stakeholder sentiment of the Board.			
Success Measure:	Board has developed a presence with at least bi-weekly posts across all accounts.			Q2 2024
3.4.1	Brainstorm among staff on what to share, identify priority items, clarify audiences.	EO	Q1 2023	Completed
3.4.2	Establish internal procedure for use and management of social media accounts.	EO	Q1 2023	Completed
3.4.3	Meet with DCA Office of Public Affairs (strategy and graphics).	EO	Q1 2023	Completed
3.4.4	Discuss social media outreach with Government & Public Affairs Committee, get feedback on what to share.	Lead Admin Analyst	Q2 2023	Completed
3.4.5	Get input from Board members about information to share (events of interest).	Lead Admin Analyst	Q2 2023	Completed
3.4.6	Develop bank of material to share on an ongoing basis.	AEO	Q2 2023 – ongoing	Completed
3.4.7	Develop a system to track other accounts to monitor for sharing potential.	AEO	Q2 2023	Completed
3.4.8	Ask Board-approved colleges for material to share.	Licensing Manager	Q4 2023	In Progress
3.4.9	Review and determine how to measure stakeholder sentiment.	AEO	Q2 2024	In Progress
3.5	Improve the Board's website by providing informative, language accessible content for applicants, licensees, the public, and other stakeholders and enhancing the functionality and user experience.			
Success Measure:	Updated format and content included for all business areas.			Q4 2024
3.5.1	Meet with OIS to determine process, timeline.	EO	Q1 2023	Completed
3.5.2	Assess current site - Get and review metrics from OIS, identify structure and updates needed.	EO	Q1 2023	Completed
3.5.3	Review other DCA boards' websites to get layout ideas, identify a template to adopt.	AEO	Q1 2023	Completed
3.5.4	Prioritize easy fixes and removing any obsolete information.	AEO	Q2 2023	Completed
3.5.5	Identify what informative content should appear on site (including FAQs, requirements in plain language, and steps).	AEO	Q2 2023	Completed
3.5.6	Review all current forms to improve them (verify ADA compliance, ensure fillable pdf versions, optimize for Connect, and confirm mobile device access).	EO	Q2 2023	Completed
3.5.7	Communicate website redesign request to OIS.	AEO	Q3 2023	Completed
3.5.8	Update forms.	AEO	Q2 2024	In Progress
3.5.9	Obtain feedback from external users on new website functionality through polls, listening sessions, and informal discussions.	EO and AEO	Q4 2024	In Progress
Goal Area 4: Laws and Regulations				
4.1	Increase efficiency in rulemaking processes to move pending regulatory packages forward, prevent a backlog of packages, and improve staff and Board effectiveness.			
Success Measure:	No current package older than two years.			Q2 2026
				100%

4.1.1	Implement regular (monthly) monitoring and reporting progress for pending regulations to maintain visibility.	EO	Q1 2023	Completed
4.1.2	Identify challenges observed in regulatory process.	EO	Q1 2023	Completed
4.1.3	Develop action plan to address all pending regulatory workload items.	EO	Q1 2023	Completed
4.1.4	Discuss proposals as a team to get staff input.	EO	Q1 2023 – ongoing	Completed
4.1.5	Train all lead AGPA and higher staff on rulemaking through DCA and OAL.	AEO	Q2 2023	Completed
4.1.6	Thoroughly research and develop background information and justification for all regulatory proposals before submitting to a committee for consideration.	AEO and Committee Liaisons	Q2 2023 – ongoing	Completed
4.1.7	Develop initial package as proposals make their way through the committee process (to catch issues before final Board approval).	AEO	Q2 2023 – ongoing	Completed
4.1.8	Educate Board and Committee members on rulemaking process and best practices (include in onboarding).	EO and DCA Regulatory Counsel	Q3 2023	Completed
4.1.9	Monitor pending regulatory workload volume and completion time.	EO	Q3 2023 – Q2 2026 and ongoing	Completed
4.2	Perform a comprehensive review of existing regulations to identify and address any unnecessary or obsolete regulations and to clarify current regulations as needed.			
Success Measure:	Board has addressed issues identified during comprehensive review.			89%
4.2.1	Create action plan for review of regulations (possibly group by topic – licensing, enforcement, general).	EO	Q1 2023	Completed
4.2.2	Review all existing regulations to identify unnecessary, obsolete, or unclear regulations (as grouped by topic with staff SMEs).	AEO	Q4 2023	Completed
4.2.3	Develop recommendations to address identified issue(s) for each regulation.	AEO	Q2 2024	Completed
4.2.4	Consult with DCA Regulatory Counsel.	AEO	Q3 2024	Completed
4.2.5	Present final recommendations to appropriate committee for review and discussion.	AEO, Committee Liaisons	Q1 2025	Completed
4.2.6	Committee makes recommendation to full Board.	Committees	Q4 2025	Completed
4.2.7	Board approves proposal to amend or repeal as appropriate.	Board	Q4 2025	Completed
4.2.8	Begin regulatory process.	AEO and Lead Admin Analyst	Q1 2026	Completed
4.2.9	Complete regulatory process.	AEO and Lead Admin Analyst	Q4 2026	In Progress
Goal Area 5: Organizational Development				
5.1	Update processes and procedures, key staff roles, and staff organizational structure to establish clear responsibilities and increase efficiency.			
Success Measure:	Completed reorganization and have up-to-date documentation for staff roles.			88%
5.1.1	Ensure all staff duties are accounted for.	EO	Q4 2022	Completed
5.1.2	Finalize reorganization plan and submit it to DCA Office of Human Resources for approval.	EO	Q1 2023	Completed
5.1.3	Conduct change management activities.	Enforcement Manager and Licensing Manager	Q1 2023	Completed
5.1.4	Issue updated duty statements to staff.	Enforcement Manager and Licensing Manager	Q1 2023	Completed
5.1.5	Implement new organizational structure.	EO	Q1 2023	Completed
5.1.6	Document current processes and ask for staff feedback and recommendations on proposed improvements (i.e., paperless, customer-focused).	AEO	Q1 2023	Completed
5.1.7	Standardize, document, and store updated processes and procedures.	AEO	Q2 2023	Completed
5.1.8	Train staff on the updated processes and procedures.	AEO	Q3 2023	In Progress
5.2	Maintain a high-performance, engaged, and inclusive culture focused on effective training, individual development, and continuous improvement, to recruit and retain quality staff.			
Success Measure:	Improvement in employee engagement scores.			71%
5.2.1	Encourage an open, receptive, and problem-solving mindset.	EO	Q4 2022	Completed
5.2.2	Put together methods to solicit feedback and suggestions on the different processes. Possible method = role play activities during meetings for staff to better understand and serve stakeholders including consumers, licensees.	EO	Q4 2022	Completed
5.2.3	Conduct employee engagement survey to assess staff morale and establish baseline.	EO	Q1 2023	Completed
5.2.4	Conduct listening sessions to obtain feedback (concerns, problems, etc.) from staff.	EO	Q1 2023	Completed
5.2.5	Review and update job announcements (include telework opportunity).	EO	Q1 2023	Completed
5.2.6	Conduct all staff meetings to maintain line of communication and follow up on concerns, questions, etc. from listening sessions.	EO	Q1 2023 – ongoing	Completed
5.2.7	Identify potential training topics for staff and management.	AEO	Q1 2023 – ongoing	Completed
5.2.8	Implement basic cross-training for all Board processes (including Connect training).	AEO	Q1 2023 – ongoing	In Progress
5.2.9	Develop and deliver and/or signup for staff trainings as a team.	AEO	Q2 2023	Completed
5.2.10	Develop and disseminate customer satisfaction survey.	AEO	Q2 2023 – ongoing	In Progress

5.2.11	Encourage Individual Development Plans (IDP) and conduct regular check ins to help staff to be effective and well-rounded in their own position and develop additional areas of interest.	EO	Q4 2023 – ongoing	Completed
5.2.12	Conduct second employee engagement survey to assess staff morale and identify additional opportunities for improvement (from 5.2.3).	EO	Q1 2024	In Progress
5.2.13	Create action plan for improvement based on engagement survey results.	EO	Q2 2024	Completed
5.2.14	Implement action plan to address employee engagement results and improvements.	EO and AEO	Q4 2024	In Progress
5.3	Promote diverse, inclusive, and effective communication styles and opportunities to improve intraorganizational collaboration.			
Success Measure:	Positive results on the annual communication survey.			Q2 2023
5.3.1	Encourage staff feedback and two-way communication during unit meetings.	EO	Q4 2022 – ongoing	Completed
5.3.2	Implement and share a monthly structured report (follow through on updates and decisions) with Board members and staff.	EO	Q1 2023	Completed
5.3.3	Present monthly report highlights during Board meetings.	EO	Q1 2023	Completed
5.3.4	Re-establish regular unit meetings.	Licensing Manager, Enforcement Manager	Q1 2023	Completed
5.3.5	Encourage staff to review Board and committee meeting agendas, meeting minutes, and relevant meeting materials.	EO	Q1 2023	Completed
5.3.6	Create a resource list for liaisons to know which staff members to reach out to regarding specific topics.	AEO	Q1 2023	Completed
5.3.7	Introduce committee liaison to committees' chairs.	EO	Q1 2023	Completed
5.3.8	Introduce Board liaison to Board members.	EO	Q1 2023	In Progress
5.3.9	Add liaison contact information to existing rosters and the Board's website.	EO	Q1 2023	Completed
5.3.10	Communicate any updates (new Board members) to staff.	AEO	Q2 2023	Completed
5.3.11	Create and distribute an annual survey to get feedback from staff and Board members regarding communication and collaboration.	AEO	Q4 2023 – ongoing	Not Started
5.4	Re-design the board member onboarding procedures and orientation processes, considering diverse learning styles, to create effective and engaged board members.			
Success Measure:	Board has implemented the new onboarding and orientation process and the new materials have been shared with all Board members.			Q2 2023
5.4.1	Present proposed framework for a new orientation and onboarding process for new Board members to Government and Public Affairs Committee	EO	Q4 2022	Completed
5.4.2	Create welcome package (include forms).	Board Liaison/EO	Q1 2023	Completed
5.4.3	Update Board member resource binder.	Board Liaison/EO	Q1 2023	Completed
5.4.4	Update new Board member training session materials.	Board Liaison/EO	Q1 2023	Completed
5.4.5	Outline Board member mentor responsibilities.	Board Liaison/EO	Q1 2023	Completed
5.4.6	Familiarize staff with mandatory Board member paperwork that needs to be completed upon appointment and annually.	Board Liaison/EO	Q2 2023	Completed
5.4.7	Create desk manual/guidelines for Board Liaison and share with all staff.	Board Liaison/EO	Q2 2023	In Progress
5.4.8	Update Board Member Administrative Procedure Manual with updated framework.	Board Liaison/EO	Q2 2023	In Progress



Agenda Item 14
January 16, 2026

Government and Public Affairs Committee Report

Purpose of the Item

Committee Chair Janette N.V. Cruz will update the Board on the Government and Public Affairs Committee's October 17, 2025, working group meeting.

Action Requested

This agenda item is informational only. No Board action is requested at this time.

Background

On October 17, 2025, the Government and Public Affairs Committee met as a working group to prepare updates for inclusion in the Board's 2026 Sunset Review Report. The discussion focused on administrative issues identified during the 2022 sunset review, including the Board's fund condition, internal reorganization, and progress on regulatory proposals.

The Committee reviewed efforts to reorganize the Board's internal operations and clear the backlog of pending regulatory proposals, with a goal of completing the remaining proposals in 2026. The Committee also examined the Board's budget and fund condition, noting that while cost-saving measures have been implemented, operational expenses continue to outpace revenue generated from fees, particularly after filling vacant staff positions. Based on current projections, the Board's fund faces a significant risk of insolvency by fiscal year 2027–28.

The Committee also discussed challenges stemming from the Board's last fee study, conducted by an outside consultant in 2021. That study estimated the Board would need \$6 million annually to fund operations, rebuild a six-month reserve, and repay an outstanding loan from the Bureau of Automotive Repair. However, two critical issues were identified:

1. The study failed to account for the price elasticity of the continuing education course application fee, resulting in actual revenue of approximately \$400,000 annually—far below the \$1.1 million originally projected in the study.

Government and Public Affairs Committee Report

January 16, 2026

Page 2

2. The study underestimated the Board's future expenditures, which are now projected to reach \$6.175 million by fiscal year 2026–27, compared to only \$4.9 million in estimated revenue.

To address this issue, the Board is requesting new statutory fee ranges and caps through the sunset review process. This flexibility would allow the Board to implement fee adjustments that reflect actual service costs, ensure long-term fund stability, and prevent disruptions to licensing and enforcement operations.

Additionally, the Committee discussed preparations for the Board's 2027–2030 Strategic Plan. This process, facilitated by the Department of Consumer Affairs' SOLID Planning Solutions, includes internal and external stakeholder surveys, an environmental scan and analysis, a strategic planning session with Board members, and drafting of the plan for adoption.

The Committee also provided input on advancing the Board's 2022–2026 Strategic Plan objectives 3.2 and 3.4, which focus on increasing the Board's presence through diverse outreach opportunities and creating diverse outreach plans to increase awareness about the profession and the Board's role. Suggestions included hosting a series of roundtable and listening sessions with licensees, continuing education providers, chiropractic programs, students, and associations; offering continuing education opportunities in ethics and law in different regions; and participating in district events hosted by chiropractic associations.



Agenda Item 15
January 16, 2026

Enforcement Committee Report

Purpose of the Item

Committee Chair Rafael Sweet will update the Board on the Enforcement Committee's October 29, 2025, working group meeting.

Action Requested

This agenda item is informational only. No Board action is requested at this time.

Background

On October 29, 2025, members of the Enforcement Committee met as a two-person working group to discuss the Board's pending regulatory proposal to amend California Code of Regulations (CCR), title 16, section 312. The proposal is intended to establish and define supervision requirements for chiropractic assistants by licensed doctors of chiropractic, specify permissible activities for chiropractic assistants within a chiropractic practice, and require chiropractic assistants to provide only the treatment outlined in the supervising doctor's treatment plan.

The Committee reviewed the terminology used in the supervision requirements and recommended replacing the term "indirect supervision" with "general supervision" for improved clarity. The Committee also compared the supervision definitions used by other Department of Consumer Affairs healing arts boards in current statutes and regulations.

Additionally, the Committee discussed updating CCR, title 16, section 316, subsection (a), which addresses a licensee's responsibility for ensuring conduct in their place of practice is compliant with applicable laws and regulations, and combining it with section 312 for improved organization of a licensee's supervision responsibilities within the Board's regulations. Section 316 primarily pertains to sexual misconduct, so the supervision language in subsection (a) would be more appropriately placed in section 312.

The Committee also explored ways to strengthen disciplinary cases involving sexual misconduct, reduce reliance on expert consultants in those cases, and provide clear guidance to consumers and licensees. The Committee discussed amending section 316

Enforcement Committee Report

January 16, 2026

Page 2

to explicitly define sexual abuse or misconduct in the practice of chiropractic for purposes of [Business and Professions Code section 726](#). The Committee reviewed the Washington State Department of Health's regulation on professional boundaries and sexual misconduct (Washington Administrative Code section 246-808-590) and provided input to assist staff in drafting similar language for CCR, title 16, section 316.

Following the discussion, the Committee directed staff to prepare regulatory text to amend CCR, title 16, sections 312 and 316 for review at the Committee's next meeting.



Agenda Item 16 January 16, 2026

Licensing Committee Report

Purpose of the Item

Committee Chair Pamela Daniels, D.C. will update the Board on the Licensing Committee's December 5, 2025, meeting.

Action Requested

The Board will be asked to consider approving the proposed text to add California Code of Regulations (CCR), title 16, section 303.1 and amend section 308, and authorizing the Executive Officer to initiate the rulemaking process.

The Board will also be asked to provide input on the Committee's recommendations regarding the conceptual regulatory proposals to clarify the requirements for licensure by reciprocity and establish a new temporary licensure pathway for applicants with educational and/or examination deficiencies.

Background

The Licensing Committee met via Webex on December 5, 2025, and discussed the following policy issues:

Satellite Office Certificates and Notice to Consumers of Licensure by the Board

At the May 19, 2016, Board meeting, as part of a planned comprehensive Consumer Protection Enforcement Initiative (CPEI) regulatory package, the Board approved proposed language to amend CCR, title 16, section 308 and add CCR, title 16, section 308.1. This regulatory text would have required each licensee to prominently display their license in the entry area or waiting area of their principal place of business and prominently display a satellite certificate in the entry area or waiting area of the office for which it was issued at all times while treating, examining, or evaluating patients at that location. The regulations would also have exempted a licensee who is practicing in a mobile setting, such as at a health fair, a sporting event, or a patient's home, from obtaining and displaying a satellite certificate and instead, require the licensee to carry a pocket license and make it available for inspection to a representative of the Board or any member of the public immediately upon request. This regulatory text would have also implemented a mandatory requirement for licensees to separately provide notice to

Licensing Committee Report

January 16, 2026

Page 2

each patient that they are licensed and regulated by the Board, including the Board's telephone number and web address.

During the October 3, 2022, meeting, the Committee discussed the Board's existing requirements for filing practice addresses and displaying licenses or satellite certificates at places of practice and compared those requirements to other Department of Consumer Affairs (DCA) healing arts boards. The Committee discussed how a "place of practice" is not currently defined in the Board's regulations and the filing requirements do not address temporary practice settings such as locum tenens arrangements, sporting events or fairs, mobile practices, house calls, and consultations at other facilities. Another challenge is that unless they have established a chiropractic corporation, licensees are only required to file their practice address with the Board, not the name of their practice, which makes it difficult for the Board and the public to readily access information regarding chiropractic practices.

The Committee engaged in a detailed policy discussion regarding the filing of places of practice with the Board and the potential for modernizing the licensure notification and posting requirements at practice locations during its August 25, 2023 meeting. The Committee provided input to staff on a definition for a place of practice, the different practice settings to include in the definition, and the feasibility of implementing a facility permit for fixed places of practice that contains the name and physical location of the practice along with the name and license number of each owner, employee, and independent contractor associated with the facility to replace the existing satellite certificate requirement. The Committee also discussed more effective methods to notify the public of licensure at all practice settings such as through the use of a posted notice that contains the license or facility permit information, a statement indicating the licensee or facility is regulated by the Board, and a QR code that provides a direct link to the licensee's or facility's public profile page on DCA Search. During the March 8, 2024, meeting, the Committee continued the policy discussion and provided direction to staff regarding the regulatory proposal and the updated license with a QR code that links to the DCA Search public profile.

At its December 5, 2025, meeting, the Committee recommended that the Board proceed with a regulatory proposal that would add CCR, title 16, section 303.1 and amend section 308 to specify the requirements for obtaining and renewing a satellite office certificate and for notifying consumers of licensure at chiropractic facilities and in mobile and temporary practice settings, while the Board seeks broader statutory fee authority through the 2026 sunset review process to establish a new license type—a chiropractic facility permit.

Action Needed: The Board is asked to review the regulatory proposal in Attachment 2 and consider initiating the rulemaking process. If the Board wishes to proceed with the proposal as drafted, staff recommends the Board make the following motion:

Suggested Motion: Approve the proposed regulatory text for California Code of Regulations, title 16, sections 303.1 and 308 in Attachment 2 to Agenda Item 16 in

Licensing Committee Report

January 16, 2026

Page 3

the meeting materials, direct staff to submit the text to the Director of the Department of Consumer Affairs and the Business, Consumer Services and Housing Agency for review and if no adverse comments are received, authorize the Executive Officer to take all steps necessary to initiate the rulemaking process, make any non-substantive changes to the package, and set the matter for a hearing if requested. If no adverse comments are received during the 45-day comment period and no hearing is requested, authorize the Executive Officer to take all steps necessary to complete the rulemaking and adopt the proposed regulations at CCR, title 16, sections 303.1 and 308 as noticed.

Doctor of Chiropractic Licensure by Reciprocity and Temporary Licensure for Applicants with Educational or Examination Deficiencies

There are currently four pathways to practice chiropractic in California—temporary licensure for active-duty military spouses and domestic partners, initial doctor of chiropractic (DC) licensure, licensure through reciprocity, and practice under the federal Servicemembers Civil Relief Act (SCRA).

While the DC license requirements and scopes of practice vary from state to state, all states currently have at least the following basic requirements for a DC license:

- Completion of at least 60 prechiropractic college credits
- Graduation from an accredited chiropractic program with a DC degree
- Pass the National Board of Chiropractic Examiners (NBCE) Parts I–IV examinations

Many states also require applicants to pass the NBCE Physiotherapy examination, administer their own state-specific jurisprudence examination, and conduct criminal background checks.

Reciprocity was one of the new issues included in the Board's last sunset review in 2022. At that time, the Board was asked to consider whether the requirements for granting license reciprocity to applicants holding active licenses in other states or countries should be revised in order to attract qualified DCs to the state. In response, the Board carefully considered the issue and reaffirmed its commitment to ensuring that all licensees—regardless of their pathway to licensure—are prepared to meet the unique needs of California's diverse patient population.

Although the Board has an existing method of interstate licensure through reciprocity specified in CCR, title 16, section 323, the current processes and requirements for initial licensure and reciprocity are nearly identical, except that reciprocity allows for licensure under prior formats of the national examination and currently has a reduced application fee.

During the June 13, 2025, meeting, the Committee discussed the need to simplify the process for licensure through reciprocity and clarify the existing regulation while still

Licensing Committee Report

January 16, 2026

Page 4

ensuring all applicants for licensure meet California's educational requirements and understand the scope of practice and California law. The Committee also proposed establishing a new temporary licensure process for applicants who have been actively practicing chiropractic in another state for at least five years without any disciplinary or substantially related criminal history, but have not yet met all of California's educational and examination requirements to qualify for a permanent license.

At its December 5, 2025, meeting, the Committee discussed conceptual regulatory proposals that would clarify the process for licensure through reciprocity and create a new temporary licensure pathway for applicants with educational and/or examination deficiencies. The proposed temporary license would include a patient notification requirement and practice restrictions in any subject area where the licensee is deficient in the Board's educational and/or examination requirements.

The Committee reviewed the minimum eligibility requirements for a temporary license and considered whether applicants should have at least five years of licensure and active practice, as outlined in CCR, title 16, section 323, or if eligibility should extend to all graduates of a Board-approved chiropractic program. After discussion, the Committee voted to move the reciprocity and temporary licensure proposals to the Board for discussion, particularly regarding whether to include a minimum licensure and practice requirement.

Action Needed: The Board is asked to review and provide input on the conceptual regulatory proposals outlined in Attachments 3 and 4. In addition, the Board should engage in a policy discussion regarding whether the minimum eligibility requirements for the new temporary licensure pathway should include prior chiropractic licensure and practice.

Standards of Practice for Virtual Care and Artificial Intelligence (AI)

Business and Professions Code (BPC) section 686 requires a licensed health practitioner providing services via telehealth to comply with the requirements of BPC section 2290.5, the practice act relating to their profession, and the regulations adopted by their licensing board pursuant to that practice act.

BPC section 2290.5, subdivision (a)(6) defines telehealth as follows:

“ ‘Telehealth’ means the mode of delivering health care services and public health via information and communication technologies to facilitate the diagnosis, consultation, treatment, education, care management, and self-management of a patient’s health care. Telehealth facilitates patient self-management and caregiver support for patients and includes synchronous interactions and asynchronous store and forward transfers.”

BPC section 2290.5 requires health care providers to inform the patient about the use of telehealth and obtain verbal or written consent from the patient for the use of telehealth

Licensing Committee Report

January 16, 2026

Page 5

as an acceptable mode of delivering health care services and public health before the delivery of health care via telehealth. Providers must also document the patient's consent. In addition, this statute provides that all laws regarding the confidentiality of health care information and a patient's rights to the patient's medical information shall apply to telehealth interactions and all laws and regulations governing professional responsibility, unprofessional conduct, and standards of practice that apply to the health provider's license shall apply while providing telehealth services.

During the August 25, 2023, meeting, the Committee reviewed proposed and approved laws and regulations by the California Acupuncture Board, the California Board of Occupational Therapy, the California Board of Behavioral Sciences, the Texas Board of Chiropractic Examiners, and the Florida Department of Public Health regarding the delivery of health care services via telehealth. The Committee also discussed the consumer protection benefits of establishing minimum standards for the delivery of chiropractic services via telehealth and directed staff to develop a regulatory proposal for the Committee's review.

Additionally, during the June 13, 2025, meeting, the Committee engaged in an initial policy discussion regarding the use of AI in healthcare education and clinical practice. The Committee noted the need for licensee education in AI literacy as they integrate more tools into their practices, particularly their understanding and recognition of potential biases and inaccuracies when using AI and their responsibility for the outputs.

At its December 5, 2025, meeting, the Committee discussed conceptual regulatory proposals to specify standards of practice for virtual care and AI in chiropractic practice. These proposals would:

- Broadly define "virtual care" as the comprehensive integration of digital technology to enable and support the delivery of personalized clinical and administrative health care services, patient education, and care coordination, and specify that telehealth is a subset of virtual care.
- Clarify that any person practicing chiropractic through virtual care with a patient who is physically located in California must be actively licensed by the Board.
- Establish standards of practice for virtual care, including requiring licensees to determine that the delivery of chiropractic services via virtual care is clinically appropriate after evaluating their own competency and ability, the patient's clinical presentation, the nature of the services to be provided, and the patient's preference for receiving virtual care.
- Specify the requirements for obtaining the patient's verbal or written consent for the use of virtual care as an acceptable mode of delivering chiropractic services.

Licensing Committee Report

January 16, 2026

Page 6

- Require licensees to take reasonable steps to ensure the secure transmission of electronic data and immediately notify each patient of any known data breach or unauthorized disclosure of their personal health information.
- Clarify that licensees are responsible for exercising the same standard of care when providing chiropractic services via virtual care as is required for in-person care and for the appropriate use of any AI technologies in their practices.

Staff is updating the virtual care and AI proposals based on the Committee's input and plans to present them to the Committee for further discussion at its March 20, 2026, meeting.

Attachments

1. December 5, 2025 Licensing Committee Meeting Notice and Agenda
2. Proposed Regulatory Language to Add California Code of Regulations, Title 16, Section 303.1 (Issuance and Renewal of Satellite Office Certificates) and Amend Section 308 (Notice to Consumers of Licensure by the Board)
3. Proposed Regulatory Language to Amend California Code of Regulations, Title 16, Section 323 (Licensure Through Reciprocity) [Conceptual Draft]
4. Proposed Regulatory Language to Add California Code of Regulations, Title 16, Section 321.1 or 323.1 (Temporary Licensure for Applicants with Educational or Examination Deficiencies) [Conceptual Draft]



**Agenda Item 16
Attachment 1**

**NOTICE OF TELECONFERENCE
LICENSING COMMITTEE MEETING**

Committee Members

Pamela Daniels, D.C., Chair
Janette N.V. Cruz

The Board of Chiropractic Examiners' (Board) Licensing Committee will meet by teleconference on:

**Friday, December 5, 2025
12:30 p.m. to 2:30 p.m.
(or until completion of business)**

This teleconference meeting will be held in accordance with the provisions of Government Code section 11123.5. Board staff will be present at the primary physical meeting location below and all Committee members will be participating virtually from remote locations.

Teleconference Instructions: The Licensing Committee will hold a public meeting via Webex Events. To access and participate in the meeting via teleconference, attendees will need to click on, or copy and paste into a URL field, the link below and enter their name, email address, and the event password, or join by phone using the access information below.

Webex Meeting Link: [Click Here to Join Meeting](https://dca-meetings.webex.com/dca-meetings/j.php?MTID=m9ba72809731bfe41e8b324bbc977e38b)

Experiencing issues joining the meeting? Copy and paste the full link text below into an internet browser:

<https://dca-meetings.webex.com/dca-meetings/j.php?MTID=m9ba72809731bfe41e8b324bbc977e38b>

If joining using the link above

Webinar number: 2486 832 3477
Webinar password: BCE125

If joining by phone

+1-415-655-0001 US Toll
Access code: 2486 832 3477
Passcode: 223125

Instructions to connect to the meeting can be found at the end of this agenda.

Members of the public may, but are not obligated to, provide their names or personal information as a condition of observing or participating in the meeting. When signing into the

BCE Licensing Committee Meeting Agenda

December 5, 2025

Page 2

Webex platform, participants may be asked for their name and email address. Participants who choose not to provide their names will be required to provide a unique identifier, such as their initials or another alternative, so that the meeting moderator can identify individuals who wish to make a public comment. Participants who choose not to provide their email address may utilize a fictitious email address in the following sample format: XXXXX@mailinator.com.

Note: Members of the public may also submit written comments to the Committee on any agenda item by Tuesday, December 2, 2025. Written comments should be directed to chiro.info@dca.ca.gov for Committee consideration.

Primary Physical Meeting Location

**Department of Consumer Affairs
El Dorado Room
1625 N. Market Blvd., Suite N-220
Sacramento, CA 95834**

AGENDA

1. Call to Order / Roll Call / Establishment of a Quorum

2. Public Comment for Items Not on the Agenda

Note: Members of the public may offer public comment for items not on the agenda. However, the Committee may not discuss or take action on any matter raised during this public comment section that is not included on this agenda, except to decide whether to place the matter on the agenda of a future meeting. [Government Code Sections 11125, 11125.7(a).]

3. Review and Possible Approval of Committee Meeting Minutes

- A. August 25, 2023 Committee Meeting
- B. March 8, 2024 Committee Meeting
- C. January 9, 2025 Committee Meeting
- D. June 13, 2025 Committee Meeting

4. Update on Board's Licensing Program

5. Review, Discussion, and Possible Recommendation Regarding Regulatory Proposal to Clarify the Requirements for Doctor of Chiropractic Licensure by Reciprocity and Create a New Temporary Licensure Process for Applicants Who Hold an Active, Unrestricted License in Another State (amend California Code of Regulations [CCR], Title 16, section 323)

6. Review, Discussion, and Possible Recommendation Regarding Regulatory Proposal to Update the Requirements for Filing Places of Practice with the Board and Notifying the Public of Licensure at Practice Locations and in Mobile Settings (add CCR, Title 16, section 303.1 and amend section 308)

BCE Licensing Committee Meeting Agenda

December 5, 2025

Page 3

7. Review, Discussion, and Possible Recommendation Regarding Regulatory Proposal to Establish Minimum Standards of Practice for Virtual Care (add CCR, Title 16, section 318.2)

8. Future Agenda Items

Note: Members of the Committee and the public may submit proposed agenda items for a future Committee meeting. However, the Committee may not discuss or take action on any proposed matter except to decide whether to place the matter on the agenda of a future meeting. [Government Code Section 11125.]

9. Adjournment

This agenda can be found on the Board's website at www.chiro.ca.gov. The time and order of agenda items are subject to change at the discretion of the Committee Chair and may be taken out of order. In accordance with the Bagley-Keene Open Meeting Act, all meetings of the Board and Committee are open to the public.

Government Code section 11125.7 provides the opportunity for the public to address each agenda item during discussion or consideration by the Committee prior to it taking any action on said item. Members of the public will be provided appropriate opportunities to comment on any issue before the Committee, but the Committee Chair may, at their discretion, apportion available time among those who wish to speak. Members of the public will not be permitted to yield their allotted time to other members of the public to make comments. Individuals may appear before the Committee to discuss items not on the agenda; however, the Committee can neither discuss nor take official action on these items at the time of the same meeting (Government Code sections 11125 and 11125.7(a)).

The meeting is accessible to persons with disabilities. A person who has questions or needs a disability-related accommodation or modification to participate in the meeting may submit a request to the Committee. Please submit the request at least five (5) business days before the meeting to ensure availability of the requested accommodation.

Contact Person: Amanda Ah Po

Telephone: (916) 263-5355

Email: chiro.info@dca.ca.gov

Telecommunications Relay Service: Dial 711

Mailing Address:

Board of Chiropractic Examiners

1625 N. Market Blvd., Suite N-327

Sacramento, CA 95834

DEPARTMENT OF CONSUMER AFFAIRS
TITLE 16. BOARD OF CHIROPRACTIC EXAMINERS

PROPOSED REGULATORY LANGUAGE
Satellite Office Certificates and Notice to Consumers of Licensure

Legend: Added text is indicated with an underline.
 Deleted text is indicated by ~~strikeout~~.

Add Section 303.1 to, and Amend Section 308 of, Article 1 of Division 4 of Title 16 of the California Code of Regulations to read as follows:

§ 303.1. Issuance and Renewal of Satellite Office Certificates.

(a) Definitions. For the purposes of this section, the following definitions shall apply:

- (1) "Chiropractic facility"** has the meaning specified in Section 308, subsection (a)(2).
- (2) "Licensee"** means the holder of a current and active doctor of chiropractic license issued by the Board.
- (3) "Place of practice"** has the meaning specified in Section 308, subsection (a)(5).
- (4) "Satellite office"** means a chiropractic facility used by a licensee as a place of practice that is not listed as the licensee's address of record pursuant to Section 303.

(b) Each licensee shall file with the Board the physical address of every chiropractic facility used as a place of practice, either as their address of record pursuant to Section 303 or by obtaining a satellite office certificate.

(c) Application and Eligibility for Issuance of New Satellite Office Certificate. To be eligible for the issuance of a satellite office certificate, a licensee shall:

- (1) Submit a completed application for the issuance of a new satellite office certificate that includes all of the following information from the licensee:**
 - (A) Full legal name (first name, middle name, last name, and, if any, suffix);**
 - (B) Doctor of chiropractic license number issued by the Board and license expiration date;**
 - (C) Physical address of the satellite office;**

(D) A statement attesting that the licensee owns or has legal authorization or permission to use the satellite office provided on the application to perform chiropractic services; and

(E) A statement signed and dated by the licensee under penalty of perjury under the laws of the State of California that all statements made in the application are true and correct.

(2) Pay the satellite office certificate application fee of \$69.

(d) Renewal of Satellite Office Certificate. A satellite office certificate shall expire annually on the last day of the licensee's birth month. To renew an active or expired satellite office certificate, a licensee shall:

(1) Submit a completed application for the renewal of a satellite office certificate that includes all of the following information from the licensee:

(A) Full legal name (first name, middle name, last name, and, if any, suffix);

(B) Doctor of chiropractic license number issued by the Board and license expiration date;

(C) Satellite office certificate number issued by the Board and certificate expiration date;

(D) Physical address of the satellite office;

(E) A statement attesting that the licensee owns or has legal authorization or permission to use the satellite office provided on the application to perform chiropractic services; and

(F) A statement signed and dated by the licensee under penalty of perjury under the laws of the State of California that all statements made in the application are true and correct.

(2) Pay the satellite office certificate renewal fee of \$50.

(e) Violations. Failure to comply with the requirements of this section constitutes unprofessional conduct.

Note: Authority cited: Sections 4 and 10, Chiropractic Initiative Act of California (Initiative Measure, Stats. 1923, p. Ixxxix, § 4, and p. xci, § 10, as amended by Stats. 1978, ch. 307, p. 636, § 1, and p. 640, § 3). Reference: Sections 4 and 10, Chiropractic Initiative Act of California (Initiative Measure, Stats. 1923, p. Ixxxix, § 4, and p. xci, § 10, as amended by Stats. 1978, ch. 307, p. 636, § 1, and p. 640, § 3) and Sections 27 and 1006.5, Business and Professions Code.

§ 308. Display of License Notice to Consumers of Licensure by the Board.

~~(a) Each person holding a license shall display a current active license in a conspicuous place in the licensee's principal office or primary place of practice.~~

~~(b) Any licensed Doctor of Chiropractic with more than one place of practice shall obtain from the Board a Satellite Office Certificate for each additional place of practice. Said certificate must be renewed annually.~~

(a) Definitions. For the purposes of this section, the following definitions shall apply:

(1) "Board" means the California State Board of Chiropractic Examiners.

(2) "Chiropractic facility" means any fixed office or facility used by a licensee as a primary or regularly established place of practice, including any satellite office. A chiropractic facility also includes any location where a licensee offers or conducts evaluations as a qualified medical evaluator (QME), regardless of whether chiropractic treatment is offered or provided at that location.

(3) "Clearly visible and accessible" means displayed in a manner that is immediately noticeable and readable by any current or prospective patient without the need to ask, request, or search for the information.

(4) "Licensee" means the holder of a current and active doctor of chiropractic license issued by the Board.

(5) "Mobile practice" means the provision of chiropractic services at locations other than a chiropractic facility using a movable or transportable delivery model. Mobile practice includes, but is not limited to, services performed at a patient's location or from a vehicle or portable unit.

(6) "Place of practice" means any setting where a licensee offers or provides chiropractic services or offers or conducts evaluations as a QME.

(7) "Qualified medical evaluator" or "QME" means a licensee who has been certified as a qualified medical evaluator by the Department of Industrial Relations, Division of Workers' Compensation to examine injured workers, evaluate disability, and write medical-legal reports.

(8) "Temporary practice" means the provision of chiropractic services at a location that is not the licensee's primary or regularly established place of practice and is used on a short-term or intermittent basis for a specific event, purpose, or period of coverage, not to exceed 30 consecutive calendar days or 20 consecutive business days at any single location per occurrence. Temporary practice includes settings such as health fairs, sporting events, conventions, pop-up or outreach clinics, or

locum tenens substitutions. Temporary practice does not include any location where a licensee offers or conducts evaluations as a QME.

(b) Notice to Consumers. Each licensee engaging in the practice of chiropractic shall provide notice to each current or prospective patient at each place of practice that the licensee is licensed and regulated by the Board.

(c) Chiropractic Facilities. A licensee who is practicing in a chiropractic facility shall comply with the consumer notification requirement of subsection (b) by posting their valid doctor of chiropractic license or satellite certificate in a location that is clearly visible and accessible to any current or prospective patients, such as the entry or waiting area, within the facility licensed Doctor of Chiropractic must display in a conspicuous place a current active Satellite Office Certificate at the office for which it was issued.

(d) Mobile or Temporary Practices. A licensee who is practicing in a mobile or temporary practice setting shall comply with the consumer notification requirement of subsection (b) through one of the following methods:

(1) Displaying in a location that is clearly visible and accessible to any current or prospective patients, at least one of the following:

(A) The licensee's valid doctor of chiropractic license; or

(B) The licensee's valid pocket license; or

(C) The licensee's full name, doctor of chiropractic license number, and a link or quick-response (QR) code to the licensee's profile on the Board's online license information system; or

(2) Providing a verbal or written notice to the patient of the fact that the licensee is licensed and regulated by the Board prior to the start of a patient's first visit or consultation with the licensee. The notice shall contain the licensee's full name, doctor of chiropractic license number, and instructions for accessing the licensee's profile on the Board's online license information system. If the notice is verbal, the licensee shall document in the patient's chiropractic records the date and a summary of the notice provided. If the notice is written, the licensee shall retain in the patient's chiropractic records an acknowledgement of receipt of the notice that has been signed and dated by the patient or their representative.

(e) No licensed Doctor of Chiropractic person shall display any chiropractic license, certificate or registration, which that is not currently active and valid.

(f) Violations. Failure to comply with the requirements of this section constitutes unprofessional conduct.

Note: Authority cited: Sections ~~1000-4(b), Business and Professions Code 4 and 10, Chiropractic Initiative Act of California (Initiative Measure, Stats. 1923, p. lxxxix, § 4, and p. xci, § 10, as amended by Stats. 1978, ch. 307, p. 636, § 1, and p. 640, § 3).~~

Reference: Sections ~~1000-5, 1000-7 and 1000-12 4 and 10, Chiropractic Initiative Act of California (Initiative Measure, Stats. 1923, p. lxxxix, § 4, and p. xci, § 10, as amended by Stats. 1978, ch. 307, p. 636, § 1, and p. 640, § 3)~~ and Sections 104 and 138, Business and Professions Code.

DEPARTMENT OF CONSUMER AFFAIRS
TITLE 16. BOARD OF CHIROPRACTIC EXAMINERS

PROPOSED REGULATORY LANGUAGE
Licensure Through Reciprocity

Legend: Added text is indicated with an underline.
Deleted text is indicated by ~~strikeout~~.

Amend Section 323 of Article 3 of Division 4 of Title 16 of the California Code of Regulations to read as follows:

§ 323. Licensure Through Reciprocity. Interpretation of Section 9 of the Act.

(a) Requirements for Licensure Through Reciprocity. The Board makes the following interpretation of An applicant seeking licensure through reciprocity in accordance with Section 9 of the Act which states candidates for licensure are considered to have fulfilled the requirement of reciprocity shall comply with the requirements of Section 321 for the issuance of a doctor of chiropractic license except that the applicant shall pay the application fee amount specified in subsection (b), and the Board shall waive the National Board of Chiropractic Examiners examination requirements if they the applicant provides the documentation required by documentary evidence to the Board from another chiropractic licensing jurisdiction showing the following:

(a) Graduation from a Board approved chiropractic college, and completion of the minimum number of hours and subjects as were required by California law at the time the applicant's license was issued.

(b) Equivalent successful examination in each of the subjects examined in California in the same year as the applicant was issued a license to practice chiropractic in the state jurisdiction from which they are applying.

(c) They must hold a valid and up-to-date license from the state from which they are reciprocating.

(d) The state from which they are licensed will reciprocate with California.

(e) The Board reserves the right to require any additional education or examination for reciprocity.

(fb) A An applicant for licensure through reciprocity shall pay a nonrefundable license application fee of \$283.

(g) A fee, as set forth in Section 5 of the Act, if licensure is granted.

(h) Five (5) years of chiropractic practice.

NOTE: Authority cited: Section 4, Chiropractic Initiative Act of California (Initiative Measure, Stats. 1923, p. lxxxix, § 4, as amended by Stats. 1978, ch. 307, p. 636, § 1). Reference: Section 9, Chiropractic Initiative Act of California (Initiative Measure, Stats. 1923, pp. xc-xci, § 9, as amended by Stats. 1971, ch. 1755, p. 3787, § 8) and Section 1006.5, Business and Professions Code.

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DEPARTMENT OF CONSUMER AFFAIRS
TITLE 16. BOARD OF CHIROPRACTIC EXAMINERS

PROPOSED REGULATORY LANGUAGE
**Temporary Licensure for Applicants with Educational or Examination
Deficiencies**

Legend: Added text is indicated with an underline.
 Deleted text is indicated by ~~strikeout~~.

**Add Section 321.1 (or 323.1) to Article 3 of Division 4 of Title 16 of the California
Code of Regulations to read as follows:**

**§ 321.1 (or 323.1). Temporary Licensure for Applicants with Educational or
Examination Deficiencies.**

(a) Definitions. For the purposes of this section, the following definitions shall apply:

- (1) “Act” means the Chiropractic Initiative Act of California.
- (2) “Board” means the California State Board of Chiropractic Examiners.
- (3) “California Chiropractic Law Examination” or “CCLE” means the Board’s supplemental examination in California law and ethics.
- (4) “Disciplinary proceeding” means any proceeding or investigation under the authority of the licensing jurisdiction pursuant to which a licensee may be disciplined.
- (5) “Disciplined” means that the applicant’s license was placed on probation, revoked, suspended, reproved, censured, reprimanded, restricted, limited, conditioned, or any other restriction or action taken against a license.
- (6) “Doctor of chiropractic license” has the same meaning as “License to practice chiropractic” specified in Section 7 of the Act.
- (7) “General supervision” has the same meaning as specified in Section 312.
- (8) “Good standing” means that the applicant has not been disciplined, is not the subject of an unresolved complaint or review procedure, and is not the subject of any unresolved disciplinary proceeding.
- (9) “License” means a license, permit, or comparable authority to practice chiropractic in another state, district, or territory of the United States.

(10) "Medical condition" has the same meaning as specified in Government Code section 12926, subdivision (i).

(11) "Mental disability" has the same meaning as specified in Government Code section 12926, subdivision (j).

(12) "NBCE" means the National Board of Chiropractic Examiners, a national administrator of chiropractic licensure examinations.

(13) "Original licensing jurisdiction" means the entity that issued a license to the applicant authorizing the applicant to practice within the same scope for which the applicant seeks a temporary license from the Board.

(14) "Physical disability" has the same meaning as specified in Government Code section 12926, subdivision (m).

(15) "Proof of successful completion of the CCLE" means a copy of an applicant's report or notice issued by the Board's contracted examination administrator that indicates the applicant passed the examination.

(b) Application and Eligibility Requirements for a Temporary Doctor of Chiropractic License. An applicant seeking licensure [optional: through reciprocity] who does not meet all of the licensure eligibility requirements of Section 321 may apply for a temporary doctor of chiropractic license. To be eligible for the issuance of a temporary doctor of chiropractic license, an applicant shall:

(1) Meet the following minimum requirements:

(A) Graduated with a Doctor of Chiropractic degree from a Board-approved chiropractic program;

(B) Taken and passed the NBCE Parts I, II, III, and IV examinations or equivalent successful examination as specified in Section 323; and

[Optional: (C) Been actively licensed and practiced chiropractic in another state, district, or territory of the United States for at least five of the past seven years immediately preceding the date of submission of the application.]

(2) Submit a completed application for a temporary doctor of chiropractic license that includes all of the following information from the applicant:

(A) The applicant's identifying and contact information:

(i) Applicant's full legal name (first name, middle name, last name, and suffix, if any);

- (ii) Other name(s) the applicant has used or been known by;
- (iii) Applicant's address of record, which may be a post office box or other alternate address;
- (iv) Applicant's alternate physical address if the applicant's address of record is a post office box or other private mailbox service;
- (v) Applicant's email address, if any;
- (vi) Applicant's telephone number, if any;
- (vii) Applicant's social security number or individual taxpayer identification number; and
- (viii) Applicant's birth date (month, day, and year).

(B) Documentary evidence that the applicant meets the minimum educational and examination requirements of subsection (c)(1).

[Optional: (B) The applicant shall disclose whether the applicant holds a current, active, and unrestricted license to practice chiropractic in another state, district, or territory of the United States and provide written verification from the applicant's original licensing jurisdiction that the applicant's license is in good standing under that jurisdiction. The verification shall include all of the following:

- (i) The full legal name of the applicant and any other name(s) the applicant has used or been known by;
- (ii) The license type and number issued to the applicant by the original licensing jurisdiction, and the relevant law(s) and regulation(s) under which the license was issued;
- (iii) The name and location of the licensing agency or entity;
- (iv) The issuance and expiration date of the license; and
- (v) Information showing that the applicant's license is currently in good standing and meets the eligibility requirements of subsection (c)(1).]

(C) The applicant shall disclose the following information for each chiropractic or other professional license they have ever held in another jurisdiction:

- (i) The name and location of the licensing agency/entity;

(ii) The license type and license number issued to the applicant by the licensing agency/entity;

(iii) The issuance and expiration date of the license; and

(iv) The current status of the license.

(D) Excluding actions based upon the applicant's criminal conviction history, the applicant shall disclose whether they have been disciplined by a licensing entity in another jurisdiction within the preceding seven (7) years of the date of the application or are currently the subject of an unresolved complaint, review procedure, or disciplinary proceeding conducted by a licensing entity in another jurisdiction.

(E) The applicant shall submit a full set of fingerprints for the purposes of the Board conducting a criminal history information record check through the California Department of Justice and the Federal Bureau of Investigation in accordance with Section 321.1.

(F) The applicant shall sign a statement attesting to the fact that the applicant meets all of the requirements for the temporary license, and that the information submitted in the application is accurate, to the best of the applicant's knowledge.

(3) Pay a nonrefundable application fee of \$ _____.

(4) Successfully complete and furnish to the Board proof of successful completion of the California Chiropractic Law Examination (CCLE).

(A) To take the CCLE, each applicant shall submit a completed application for approval to test to the Board containing all of the following:

(i) The information required by subsection (c)(2);

(ii) A disclosure regarding whether the applicant is requesting a reasonable accommodation pursuant to Government Code section 12944, subdivision (b). If the applicant answers in the affirmative, the applicant shall provide medical substantiation consisting of a written document with the name, license number, telephone number, date, and signature of a health care provider confirming the existence of the applicant's medical condition, mental disability, or physical disability and the need for the reasonable accommodation; and

(iii) A certification, under penalty of perjury of the laws of the State of California, signed and dated by the applicant that the information on the application is true and correct.

(B) After receipt of a completed application for approval to test, and upon the Board's determination that the applicant has met the minimum requirements of subsection (c)(1), the Board shall send a written and dated notice of approval to test to the applicant and examination administrator. The notice shall also contain the web address, email address, telephone number, and mailing address for the applicant to contact the examination administrator to schedule the examination.

(C) Upon written notice of approval to test from the Board, an applicant is responsible for contacting the examination administrator to schedule a test date and examination site location and for paying the examination administrator's nonrefundable fees to take the examination.

(D) The notice of approval to test shall be valid for twelve (12) months from the date of the notice. If the applicant fails to successfully complete the examination prior to the expiration of approval to test, the applicant may reapply for approval to test in accordance with this subsection.

(d) Issuance of Temporary Doctor of Chiropractic License. Upon meeting the requirements specified in subsection (c) and if no grounds for denial exist pursuant to Business and Professions Code section 480, the Board shall issue to the applicant a temporary license to practice chiropractic and provide written notice by email or U.S. mail to the applicant's email address or address of record of the following:

- (1) That only one temporary license shall be issued to the applicant, and no additional temporary licenses shall be issued to the applicant after the expiration of the initial temporary license;
- (2) That the temporary license is nonrenewable;
- (3) That the license expires twelve (12) months after issuance or upon issuance or denial of a standard doctor of chiropractic license, whichever occurs first;
- (4) That the temporary license holder is subject to the practice restriction requirements of subsection (e) and the public notification requirements of subsection (f); and
- (5) That the holder of a temporary license issued pursuant to this section desiring to continue their licensure or to practice in California after the expiration of their temporary license shall apply for and obtain a standard doctor of chiropractic license in accordance with Section 321.

(e) Practice Restrictions. The holder of a temporary license issued pursuant to this section shall be restricted from providing any advice, examination, diagnosis, service, or treatment to a patient in any subject area for which the licensee is deficient in the Board's educational and/or examination requirements, unless they are providing that

advice, examination, diagnosis, service, or treatment under the general supervision of an actively licensed doctor of chiropractic.

(f) Public Notification Requirements. The holder of a temporary license shall provide written notice to each current and prospective patient that the licensee is practicing under a temporary license issued by the Board prior to the patient's initial visit or consultation. The notice shall include the licensee's full name, temporary doctor of chiropractic license number, a summary or description of the remaining educational and/or examination requirements they must complete to be eligible for the issuance of a standard doctor of chiropractic license, a summary and description of the applicable practice restrictions on their temporary license, and the name and doctor of chiropractic license number of any supervising doctor of chiropractic, if applicable. The licensee shall retain in the patient's chiropractic records an acknowledgement of receipt of the notice that has been signed and dated by the patient or their representative.

NOTE: Authority cited: Sections 4 and 10, Chiropractic Initiative Act of California (Initiative Measure, Stats. 1923, p. lxxxix, § 4, and p. xci, § 10, as amended by Stats. 1978, ch. 307, p. 636, § 1, and p. 640, § 3). Reference: Sections 4 and 10, Chiropractic Initiative Act of California (Initiative Measure, Stats. 1923, p. lxxxix, § 4, and p. xci, § 10, as amended by Stats. 1978, ch. 307, p. 636, § 1, and p. 640, § 3) and Section 1006.5, Business and Professions Code.

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Agenda Item 17
January 16, 2026

Future Agenda Items

Purpose of the Item

At this time, members of the Board and the public may submit proposed agenda items for a future Board meeting.

The Board may not discuss or take action on any proposed matter except to decide whether to place the matter on the agenda of a future meeting. [Government Code Section 11125.]



Agenda Item 18
January 16, 2026

Closed Session

Purpose of the Item

The Board will meet in closed session to:

- **Deliberate and Vote on Disciplinary Matters Pursuant to Government Code Section 11126, subd. (c)(3)**



Agenda Item 19
January 16, 2026

Adjournment

Time: _____