



BUSINESS, CONSUMER SERVICES AND HOUSING AGENCY • GAVIN NEWSOM, GOVERNOR  
DEPARTMENT OF CONSUMER AFFAIRS • CALIFORNIA BOARD OF CHIROPRACTIC EXAMINERS  
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## **BOARD OF CHIROPRACTIC EXAMINERS MEETING MINUTES**

**November 7, 2025**

The Board of Chiropractic Examiners (Board) met via teleconference/Webex Events on November 7, 2025, from the following locations:

4100 W. Alameda Avenue  
Third Floor  
Burbank, CA 91505

231 Del Monte Road  
El Granada, CA 94018

3455 Knighton Road  
Redding, CA 96002

38 Blue Water Circle  
Sacramento, CA 95831

1545 Broadway, Suite 1A  
San Francisco, CA 94109

101 Andrieux Street  
Sonoma, CA 95476

### **Board Members Present**

Laurence Adams, D.C., Chair  
Pamela Daniels, D.C., Vice Chair  
Janette N.V. Cruz, Secretary  
Sergio Azzolino, D.C.  
David Paris, D.C.  
Rafael Sweet

### **Staff Present**

Kristin Walker, Executive Officer  
Tammi Pitto, Assistant Executive Officer  
Lynne Reinhardt, Enforcement Manager  
Becky Lyke, Lead Enforcement Analyst  
Amanda Ah Po, Lead Licensing & Continuing Education Analyst  
Sabina Knight, Board Counsel, Attorney III, Department of Consumer Affairs (DCA)

### **1. Open Session – Call to Order / Roll Call / Establishment of a Quorum**

Dr. Adams called the meeting to order at 2:00 p.m. Ms. Cruz called the roll. The Board members were present from the following teleconference locations: Dr. Adams in Sonoma; Dr. Daniels in El Granada; Ms. Cruz in Sacramento; Dr. Azzolino in San Francisco; Dr. Paris in Redding; and Mr. Sweet in Burbank. A quorum was established.

The Board moved to Agenda Item 3.

### **3. Review and Possible Approval of October 9, 2025 Board Meeting Minutes**

**Motion:** Dr. Daniels moved to approve the minutes of the October 9, 2025 Board meeting.

**Second:** Ms. Cruz seconded the motion.

**Public Comment:** None.

**Vote:** 5-0-1 (Dr. Adams-AYE, Dr. Daniels-AYE, Ms. Cruz-AYE, Dr. Azzolino-ABSTAIN, Dr. Paris-AYE, and Mr. Sweet-AYE).

**Motion:** Carried.

### **4. Elections of Board Officers for 2026**

- A. Chair
- B. Vice Chair
- C. Secretary

Ms. Knight presided over the election of Board officers for 2026. She noted Dr. Adams was previously nominated for the position of Chair during the October 9, 2025 meeting and called for any additional nominations. None were made.

Dr. Adams stated that he is looking forward to serving as Chair for another year.

**Ms. Knight called for a vote on the nomination to re-elect Dr. Adams as Chair for 2026.**

**Vote:** 6-0 (Dr. Adams-AYE, Dr. Daniels-AYE, Ms. Cruz-AYE, Dr. Azzolino-AYE, Dr. Paris-AYE, and Mr. Sweet-AYE).

**Motion:** Carried.

Ms. Knight indicated Dr. Daniels was previously nominated for the position of Vice Chair during the October 9, 2025 meeting and called for any additional nominations. None were made.

Dr. Daniels shared that she is glad the group of Board members is still together and looks forward to working with them to complete the remaining projects in 2026.

**Ms. Knight called for a vote on the nomination to re-elect Dr. Daniels as Vice Chair for 2026.**

**Vote:** 6-0 (Dr. Adams-AYE, Dr. Daniels-AYE, Ms. Cruz-AYE, Dr. Azzolino-AYE, Dr. Paris-AYE, and Mr. Sweet-AYE).

**Motion: Carried.**

Ms. Knight stated Ms. Cruz was previously nominated for the position of Secretary during the October 9, 2025 meeting and called for any additional nominations. None were made.

Ms. Cruz acknowledged the Board's momentum over the past few years and shared her enthusiasm to continue collaborating with the Board members.

**Ms. Knight called for a vote on the nomination to re-elect Ms. Cruz as Secretary for 2026.**

**Vote: 6-0 (Dr. Adams-AYE, Dr. Daniels-AYE, Ms. Cruz-AYE, Dr. Azzolino-AYE, Dr. Paris-AYE, and Mr. Sweet-AYE).**

**Motion: Carried.**

**Public Comment: None.**

**5. Review, Discussion, and Possible Action Regarding Comments Received During the 45-Day Public Comment Period and Proposed Responses Thereto for the Board's Rulemaking to Amend California Code of Regulations, Title 16, section 363.1 (Distance Learning)**

Ms. Walker shared that the Board's regulatory proposal to amend California Code of Regulations, title 16, section 363.1 (Distance Learning) was noticed on September 19, 2025, for a 45-day public comment period that closed on November 3, 2025. She indicated the Board received 25 comments on the proposal—21 comments in support and four adverse comments—and presented proposed responses to the comments for the Board's consideration. She also recommended that the Board proceed with the regulatory proposal as originally noticed because the adverse comments pertain to policy issues and decisions that the Board previously discussed prior to approving the proposed text.

Dr. Adams expressed that he is satisfied with the proposed responses to the comments. Mr. Sweet, Dr. Daniels, and Dr. Paris agreed.

**Motion: Dr. Adams moved to direct staff to decline the actions requested in the adverse comments, approve the proposed responses to the comments, and use the proposed responses for completing the regulatory process, and to direct staff to take all steps necessary to complete the rulemaking process, authorize the Executive Officer to make any technical or non-substantive changes to the proposal, and adopt the text to amend California Code of Regulations, title 16, section 363.1, either as described in the proposed text or with any potential amendments, if no relevant, adverse comments are received with a modified text comment period.**

**Second: Dr. Daniels seconded the motion.**

**Public Comment:** An unidentified caller, who stated he has been a continuing education provider for 25 years, asked when the distance learning requirements will be initiated, noting that he needs advance notice to plan his schedule and prepare the necessary technology and logistics.

Ms. Knight estimated the regulation would become effective in early 2026.

**Vote: 6-0 (Dr. Adams-AYE, Dr. Daniels-AYE, Ms. Cruz-AYE, Dr. Azzolino-AYE, Dr. Paris-AYE, and Mr. Sweet-AYE).**

**Motion: Carried.**

#### **6. Review, Discussion, and Possible Action on Finalizing and Adopting the Board's 2026 Sunset Review Report**

Ms. Walker requested a brief Board meeting via Webex on December 9 or 10, 2025, for the Board to review and approve the final draft of the 2026 sunset review report.

She also explained the Board Member Administrative Procedure Manual must be included as an attachment to the sunset review report and presented minor revisions to align the manual with current Board practices—particularly noting that, for the past five years, committee chairs have been appointed by the Board Chair rather than elected by the committees. She requested that the Board, at a minimum, approve the proposed edits to bring the manual up to date, and offered to provide more comprehensive revisions for consideration at the December meeting.

Dr. Daniels recommended approving the minor revisions to the manual and deferring more comprehensive updates until after the Board's 2026 sunset review. Ms. Cruz agreed. Dr. Azzolino also concurred and suggested completing the comprehensive updates by the end of 2026. Dr. Paris agreed.

**Motion: Dr. Adams moved to adopt the proposed changes to the Board Member Administrative Procedure Manual presented in the meeting materials.**

**Second: Dr. Azzolino seconded the motion.**

**Public Comment:** None.

**Vote: 6-0 (Dr. Adams-AYE, Dr. Daniels-AYE, Ms. Cruz-AYE, Dr. Azzolino-AYE, Dr. Paris-AYE, and Mr. Sweet-AYE).**

**Motion: Carried.**

The Board returned to Agenda Item 2.

## **2. Public Comment for Items Not on the Agenda**

**Public Comment:** An unidentified caller thanked the Board and requested continued research and consideration regarding the regulation of animal chiropractic in California and its accessibility to the public.

The Board moved to Agenda Item 7.

## **7. Future Agenda Items**

Ms. Cruz noted the Board will need to develop its next strategic plan in 2026.

**Public Comment:** None.

## **8. Adjournment**

Dr. Adams adjourned the meeting at 2:34 p.m.