

**Board of Chiropractic Examiners
TELECONFERENCE MEETING MINUTES
Licensing, Continuing Education & Public Relations Committee
July 7, 2015
901 P Street, Suite 142A
Sacramento, CA 95814**

Teleconference Meeting Locations:

Corey Lichtman, DC
538 Stevens Ave.
Solana Beach, CA 92075
(858) 481-1889

Heather Dehn, DC
4616 El Camino Ave., Ste B
Sacramento, CA 95821
(916) 488-0202

John Roza, Jr., DC
800 Douglas Blvd
Roseville, CA 95678
(916) 786-2267

Committee Members Present

Heather Dehn, D.C., Chair
John Roza Jr., D.C.
Corey Lichtman, D.C.

Staff Present

Robert Puleo, Executive Officer
Linda Shaw, Assistant Executive Officer
Dixie Van Allen, Policy Analyst
Brianna Lauziere, Staff Services Analyst

Call to Order

Dr. Dehn called the meeting to order at 12:04 P.M.

Roll Call

Dr. Roza called roll. All Board members were present.

Approval of Minutes

**MOTION: DR. ROZA MOVED TO APPROVE THE MINUTES OF THE JUNE 18, 2015 LICENSING,
CONTINUING EDUCATION & PUBLIC RELATIONS COMMITTEE**

SECOND: DR. LICHTMAN SECONDED THE MOTION

VOTE: 3-0 (DR. DEHN – AYE, DR. ROZA – AYE, DR. LICHTMAN – AYE)

MOTION CARRIED

Review and Discussion on Possible Revisions to the Continuing Education Regulations for Approving Continuing Education Providers

Dr. Jon Schwartzbauer, Executive Director of Federation of Chiropractic Licensing Board (FCLB) and Kelly Webb, Providers of Approved Continuing Education (PACE) coordinator for FCLB were present to answer questions about their program.

Dr. Dehn asked for an overview of the PACE program. Ms. Webb gave a short summary about the services they offer to Chiropractic Licensing Boards. Every board has to look at and review the course to ensure no duplication. PACE offers informed, professional evaluation, and volunteer reviewers who are experts. Course searching is available through the FCLB website, streamlining the process for licensees. Licensees who receive credits through PACE will have those credits automatically reported to you in whatever data format you prefer.

Dr. Dehn asked about the PACE standards, fees, how many states, how PACE audits courses, how long PACE has been around and how many providers are currently approved by PACE.

Ms. Webb mentioned the PACE standards are made up of 25 criteria that relate to instructor guidelines, required materials, online security, and instruction requirements to name a few. There is no cost to the Board. There is a \$2,000 annual recognition fee charged to the providers. Renewal application fee cost \$250 which is a part of the reapplication process done every three years. Currently 28 states use PACE. PACE is a centralized program that only works with Chiropractic Boards. PACE does not attend classes to audit the courses. PACE surveys attendees, collect assessments, request instructional materials, conducts spot checks and requires all publicity materials. PACE's review team consist of Chiropractic educators and retired regulators. Ms. Webb explained that it is a long term goal for PACE to attend classes to audit the course. PACE has been around for 14 years but has only been operating for 7 years. As of July 7, 2015 there are 27 CE providers.

Mr. Puleo asked which PACE providers are also California Board approve providers. Ms. Webb mentioned Palmer College and many other online providers. The list of providers is available on the PACE website. Other California Chiropractic Colleges have taken an interest in PACE but would rather wait until the Board has partnered with us. Ms. Lauziere will research what providers are California Board and PACE approved.

Dr. Roza asked how online courses are monitored. Ms. Webb explained that PACE online courses go through a different application process for security reasons. PACE wants to ensure students are interacting in their online courses. The review team will perform spot checks on new online courses. Standards for online courses state that the materials must be clinical and relate to the profession.

Ms. Webb thanked the committee for considering PACE and is available to answer any questions or concerns the Board may have.

The committee held a short discussion about the cost of fees and regulations. If the Board delegates the CE provider approval process to the schools, associations and PACE we will have to assess the staff's workload to see if any other fees need to be applied.

Public Comment

No public comment.

Future Agenda Items

Dr. Dehn would like to get a list of CE providers approved by the Board and PACE. Informally inquire with schools and associations on what they would potentially charge small providers.

Adjournment

Dr. Dehn adjourned the meeting at 12:41 P.M.