

**Board of Chiropractic Examiners
TELECONFERENCE MEETING MINUTES
Licensing, Continuing Education & Public Relations Committee
October 2, 2014
901 P Street, Suite 142A
Sacramento, CA 95814**

Teleconference Locations with Public Access

Corey Lichtman, DC
538 Stevens Ave
Solano Beach, CA 92075
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Heather Dehn, DC
John Roza Jr., DC
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Committee Members Present

Heather Dehn, D.C., Chair
John Roza Jr., D.C.
Corey Lichtman, D.C.

Staff Present

Robert Puleo, Executive Officer
Linda Shaw, Staff Services Manager
Brianna Lauziere, Staff Services Analyst

Call to Order

Dr. Dehn called the meeting to order at 12:33 P.M.

Roll Call

Dr. Roza called roll. All Board members were present.

Approval of Minutes

**MOTION: DR. DEHN MOVED TO APPROVE THE MINUTES OF THE AUGUST 21, 2014
LICENSING, CONTINUING EDUCATION & PUBLIC RELATIONS COMMITTEE**

SECOND: DR. LICHTMAN SECONDED THE MOTION

VOTE: 3-0

MOTION CARRIED

Update and Discussion on Council on Chiropractic Education's Meta-Analysis Project for Possible Recognition of International Applicants

Brianna Lauziere reached out to three California Board Approved Colleges and asked what their protocol is for accepting international applicants. Ms. Lauziere received responses from Life Chiropractic College West and Southern California University of Health/Los Angeles College of Chiropractic. The committee members reviewed the colleges' responses.

Mr. Puleo commented that the international applicants would have their previous education evaluated to determine what courses they would have a deficiency in and need to complete. Mr. Puleo stated that the applicants will be required to spend a minimum of 1 year at any California Board approved college not including any other courses that did not pass our requirements before receiving a degree. Ms. Shaw stated that international applicants that come from other countries will be recognized as students and are required to have their education evaluated in order to be considered for licensure in the State of California.

Joanne Wenzel, Bureau Chief of Bureau for Private Postsecondary Education explained the benefits of using independent evaluation services to assist with accepting international applicants. The colleges use these services to compare the student's transcripts and course work they have completed. They evaluate what is taught in the courses and determine if they match our education and standards required for a similar degree. It is then up to the institution to analyze the results for compliance with the Board's standards and accrediting requirements.

Mr. Puleo asked if the students are required to cover the cost for these services.

Ms. Wenzel stated that the student is responsible for this fee. The price is usually around a couple hundred dollars. Most institutions will not accept an international applicant without this analysis because it breaks down their education and distinguishes what areas and requirements they are lacking. Ms. Wenzel mentioned that the evaluating services used by the colleges belong to an association that is affiliated with National Association of Accrediting Evaluation Services. Ms. Wenzel understands the committee wants to help international applicants become licensed in California. The only way at this point is based on the way the regulations read. If the Council of Chiropractic Education (CCE) does not accredit international schools then the only way is to be evaluated and take additional courses required by California's standards.

Dr. Dehn summarized the information gathered by the committee. She is comfortable that there is a route for international students/chiropractors to take in order to become licensed in the State of California. International applicants must first have their education evaluated to determine what courses meet the Board requirements and what must be completed.

Dr. Craig Little participated via telephone to give the committee an update about the META-Analysis Project. Dr. Little mentioned he resigned from CCE a month ago and the opinion he gives will be his own, no CCE's.

Dr. Little stated that CCE US is not doing the review of the international standards. The review is being conducted by CCE International (CCEI) which is made up of representatives from different accrediting agencies. CCEI is doing a comprehensive mapping of education standards. It is not an evaluation of entrance standards or an analysis of chiropractic programs.

Dr. Dehn asked what the end goal for this analysis is. Dr. Little stated the end goal is to determine equivalence. Dr. Dehn asked at the end of the process will CCE be accrediting any of these international schools. Dr. Little was not able to speak for CCE.

Review and Discussion Regarding Possible Revisions to the Continuing Education Regulations for Establishing Guidelines for Auditing Continuing Education Courses, Approving Continuing Education Providers and/or Recognizing Accrediting Agencies

Dr. Kassie Donoghue from California Chiropractic Association (CCA) supports the Board's decision to have Continuing Education (CE) providers be approved by State Associations. Dr. Dehn asked what the process will be if we change how CE providers are approved. Dr. Donoghue explained the CE providers will submit their resume and courses to CCA to be voted on.

Dr. Roza asked about creating standards for approving CE providers. Mr. Puleo wants to build criteria for CE providers and instructors so we have standards to hold them accountable for.

Dr. Dehn asked the committee whether we should have the schools and associations approve our CE providers or institute more requirements on becoming providers and maintaining the process. Another direction we could go is to contract with accrediting agencies. Using accrediting agencies could turn into a longer process and end up costing more. Dr. Dehn's biggest concern is to make sure our CE providers are following all standards we put into place which is why it is important to establish requirements and guidelines to follow. Dr. Roza commented on holding our CE providers accountable for instructing meaningful courses.

Dr. Lichtman talked about his experience with CCA and how he had to become a part of the association in order to speak at their convention on behalf of Rock Tape. Mr. Puleo stated this is something we can change or discuss in the regulatory process. Dr. Dehn suggested we limit our choices to CCA, International Chiropractic Association of California, Chiropractic schools or accrediting agencies. She would like to see more research on accrediting agencies. Her biggest concern about going with an accrediting agency is the cost.

Dr. Lichtman talked about reviewing the fees. Dr. Dehn mentioned when we change the regulations the fee can be modified. Mr. Puleo stated that we will need to justify any fee changes. Dr. Dehn asked Ms. Shaw if we have the authority to increase application fees. Ms. Shaw explained we will have to calculate staff time and volumes to see if there is any reason to increase the cost. Mr. Puleo stated if we continue to regulate CE providers we will need to recover the cost.

Mr. Puleo and Ms. Shaw will work together on changing the regulations for the next meeting.

Lastly, Dr. Dehn asked about the process with the Board's Investigations Unit auditing the CE courses. Ms. Shaw went through all the new CE courses and there are currently 3 courses

that have not been audited. (2 online, 1 classroom). Ms. Shaw will continue to work with investigators auditing the CE courses.

Review and Discussion Regarding Creation of New Outreach Publications for the Board

Laura Kujubu from Department of Consumer Affairs Office of Publications, Design & Editing will be assisting the Board with creating information pamphlets. Ms. Kujubu brought examples of pamphlets and brochures from other Boards to look through.

Dr. Dehn would like our first pamphlet to inform the public about the Board of Chiropractic Examiners and what we do. Dr. Dehn would also like to create a “What to Expect when Visiting the Chiropractor” brochure to help educate consumers. Ms. Lauziere will work with the committee members on obtaining information about visiting the chiropractor and what to expect. Ms. Lauziere will meet with Mr. Puleo and Ms. Shaw to gather information about the Board to provide Ms. Kujubu and her design team with materials for the first pamphlet.

Ms. Kujubu asked the Board if they would like to reformat the Board’s Strategic Plan for online publishing. Mr. Puleo agreed to reformat the Board’s Strategic Plan.

Public Comment

There was no public comment.

Future Agenda Items

Dr. Dehn would like to review the strategic plan action items assigned to the Committee at the next Committee meeting.

Adjournment

Dr. Dehn adjourned the meeting at 2:45 P.M.