

**Board of Chiropractic Examiners
TELECONFERENCE MEETING MINUTES
Licensing, Continuing Education & Public Relations Committee
March 30, 2016
901 P Street, Suite 142A
Sacramento, CA 95814**

Teleconference Meeting Locations:

Board of Chiropractic Examiners 901 P Street, Ste 142A Sacramento, CA 95814 (916) 263-5355	Heather Dehn, DC 4616 El Camino Ave. Sacramento, CA 95821 (916) 488-0242	Dionne McClain, DC 6360 Wilshire Blvd., Ste 410 Los Angeles, CA 90048 (323) 653-1014	Corey Lichtman, DC 538 Stevens Ave. Solana Beach, CA 92075 (858) 481-1889
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Committee Members Present

Heather Dehn, D.C., Chair
Dionne McClain, D.C.
Corey Lichtman, D.C.

Staff Present

Robert Puleo, Executive Officer
Dixie Van Allen, Staff Services Manager I
Brianna Lauziere, Staff Services Analyst

Call to Order

Dr. Dehn called the meeting to order at 12:35 P.M.

Roll Call

Dr. McClain called roll. All Board members were present at the locations specified on the Agenda.

Approval of Minutes

**MOTION: DR. LICHTMAN MOVED TO APPROVE THE MINUTES OF THE JANUARY 19, 2016 LICENSING, CONTINUING EDUCATION & PUBLIC RELATIONS COMMITTEE MEETING
SECOND: DR. MCCLAIN SECONDED THE MOTION
VOTE: 3-0 (DR. LICHTMAN- AYE, DR. DEHN - AYE, DR. MCCLAIN - AYE)
MOTION CARRIED**

Review and Discussion of CE Provider Qualification Focus Group Results

Dr. Dehn welcomed Dr. McClain to the committee and gave her a brief summary of what the Licensing/Continuing Education/Public Relations committee has been working on over the last two years as far as making possible changes to the CE regulations to improve the quality of our CE providers and courses.

Dr. McClain inquired about focus group minutes from previous meetings.

Mr. Puleo explained that DCA's SOLID Unit (SOLID) had provided our committee with notes from the Northern and Southern focus groups.

Dr. Dehn clarified that Dr. McClain was referring to handouts that were shared by CE providers at the previous focus group that Dr. Lichtman has requested to review.

Mr. Puleo will gather all meeting materials from the focus groups and send them to the committee members before the next meeting.

Dr. Dehn recalled receiving handouts and requests that the CE providers had made about reviewing CE regulations/requirements from other states such as Arizona.

The committee reviewed the Continuing Education Provider Stakeholder Meeting Notes that SOLID provided.

Dr. Dehn suggested that the committee review each item to decide what the Board wanted to incorporate or research further.

Dr. Dehn began with reviewing instructor/provider credentials.

The committee discussed the requirements for becoming a CE instructor.

Dr. McClain agreed with Dr. Dehn that a CE provider does not need to be a licensed chiropractor; however, certain courses, such as adjustive technique, should be taught by a licensed chiropractor.

Dr. McClain stated that the CE provider should have the appropriate certification for the area of expertise or a minimum number of years of experience in their field.

Dr. Dehn discussed CE providers should have a minimum of 5 years teaching in their field.

The committee had a discussion about certification.

Dr. McClain suggested looking at a list of agencies that certified people in subjects related to health and researching their requirements.

Spencer Walker, DCA Legal Counsel, referenced Article 6, Continuing Education; section 363(c)(4) Approval for Continuing Education Courses for the committee to review.

Mr. Puleo stated that the Board has those requirements but there are no standards that the CE provider must meet to qualify or be disqualified. However, Instructors must meet certain standards in order to teach.

Mr. Walker stated that section 363 must be amended to include new standards that the Board wishes to add.

Dr. Dehn summarized that the CE provider must be a licensed chiropractor or approved healthcare provider, certified in a particular area of expertise, or have a minimum of 5 years in the subject area that they want to teach.

Mr. Puleo raised the question of what would be acceptable for years of experience. The CE provider would need to submit documentation describing where their experience comes from for Board approval.

Dr. Dehn suggested that the Board recognize 5 or more years of experience as a substitute for certification with Board approval.

Mr. Puleo asked Mr. Walker how the Board would evaluate the CE provider's 5 years of experience.

Mr. Walker explained that the CE Provider would have some sort of duty statement or list of qualifications that would include subject matters they are required to know, with the right to an appeal process if they were rejected.

Dr. Dehn mentioned a list of new standards that was generated by Dr. Barry and will be shared with the committee at the next meeting.

Dr. Dehn summarized the instructor credentials to be: a chiropractic license or healthcare provider, certified in a subject area, or a minimum of 5 years or more of experience in a subject area in place of certification, with Board approval.

Dr. McClain suggested that the Board recognize a degree or certification in subject of instruction.

The committee moved on to discussing provider credentials.

Dr. Lichtman asked about a comment that was made about providers having a background in education.

Dr. Dehn stated that having an education background should not be required. The provider will receive teaching experience and have guidelines to follow.

Dr. McClain asked about the difference between the provider and instructor.

Mr. Puleo explained that sometimes the provider and instructor are one and the same.

Dr. Dehn asked the committee what kind of credentials should the provider have. There was a

discussion about provider responsibilities vs. provider credentials. The provider needs to make sure that the instructor is teaching effectively.

There was a discussion about grandfathering CE providers and the necessity of having a background in teaching/education.

Dr. Dehn stated that the provider is responsible for what the instructor teaches. If there are complaints about a course, the provider would be the one held responsible.

Dr. Dehn summarized provider credentials include teaching qualifications, schools, associations, and providers with a minimum years of teaching experience.

Dr. Dehn would like to revisit this topic.

The committee moved on to talk about in-person and distance learning course standards.

The committee agreed that in-person courses should be “hands-on” with the opportunity to participate.

Mr. Puleo advised that the regulations should state that in-person courses be “interactive” with the opportunity to ask questions.

The committee discussed the standards that should be in place for distance learning courses.

Dr. Dehn commented that she liked the system that the state uses for distance learning courses where there are short quizzes between the different sections.

Dr. Lichtman stated that the CE providers did not like the term “quiz”.

Dr. McClain recommended that another term be used to review the information that is presented in a distance learning course.

Dr. Dehn asked the committee if they should require a certain number of questions for a distance learning course.

Mr. Puleo suggested that there should be a review section periodically throughout the course.

Dr. Dehn asked Mr. Puleo and Ms. Lauziere to look into other terms for quizzes in online courses.

The committee ended their discussion at distance learning standards and will continue with apprenticeship/mentorship at the next meeting.

Dr. Dehn stated that the committee will continue with item 3 and tabled items 4 and 5 until the next committee meeting.

Public Comment

No public comment was made.

Future Agenda Items

Dr. Dehn would like to continue the discussion about the CE provider qualification. The committee scheduled the next meeting for April 18, 2016 at 12:00 p.m.

Adjournment

Dr. Dehn adjourned the meeting at 2:15 p.m.