

**Board of Chiropractic Examiners
MEETING MINUTES
Government Affairs Committee
January 23, 2015**

Teleconference Locations

Board of Chiropractic Examiners 901 P Street, Suite 142A Sacramento, CA 95814	McClain Sports & Wellness Inc. 6360 Wilshire Blvd. #410 Los Angeles, CA 90048
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Department of Veterans Affairs
700 East Naples Court
Chula Vista, CA 91911

Committee Members Present

Julie Elginer, Dr.PH, Chair
Dionne McClain, D.C.
Frank Ruffino

Staff Present

Robert Puleo, Executive Officer
Dixie Van Allen, Policy Analyst

Call to Order

Dr. Elginer called the meeting to order at 9:03 a.m.

Roll Call

Dr. McClain called the roll. All committee members were present.

Approval of Minutes

**MOTION: MR. RUFFINO MOVED TO APPROVE THE MINUTES OF THE JULY 1, 2014
GOVERNMENT AFFAIRS COMMITTEE MEETING.**

SECOND: DR. MCCLAIN SECONDED THE MOTION

VOTE: 3-0 (DR. MCCLAIN – AYE, MR. RUFFINO – AYE, DR. ELGINER – AYE)

MOTION CARRIED

Review of the Board Member Administrative Manual

The Committee members discussed and recommended several amendments to the Board Member Administrative Manual and directed staff to make the changes to the manual for presentation at the next full board meeting for consideration.

Recently Enacted Legislation

Dixie Van Allen, Policy Analyst, provided the Committee with an update of recently enacted legislation and whether further action is required for implementation. Specifically, it was determined that information pertaining to AB 809 (Logue, Chapter 404) – Patient Consent for Telehealth Services, SB 1226 (Correa, Chapter 657) – Expediting Applicants from the Military, and SB 1256 (Mitchell, Chapter 256) – Third Party Medical Creditors should be posted on the Board's website. SB 1159 (Lara, Chapter 752) – Use of ITIN's on Licensure Applications and SB 1226 (Correa) are included in the Board's Licensing Application and CE Requirements rulemaking package. The rest of the legislation will be complied with through changes to the Board's procedures.

Review and Discussion of BCE Strategic Plan Goals Assigned to the Government Affairs & Strategic Plan Committee (See Attachment A)

- Goal 4 – Organizational Effectiveness

Action Items were discussed and amended as follows:

Action Item 4.1.6 – Completion date was amended to reflect this action item as completed.

Action Item 4.2.1 – Completion date was amended to reflect this action item as completed. Dr. Elginer recommended clarifying that Board member office visits are optional, but recommended.

Action Items 4.2.4 and 4.2.5 – Ms. Van Allen requested clarification on what staff can provide in order to satisfy these action items. Dr. Elginer will ask the Board members for clarification.

Action Item 4.3.1 – A list containing the steps the Board has taken to complete this action item was provided to the Committee. Completion date was amended to reflect this action item as completed.

Action Items 4.3.2, 4.3.3 and 4.3.4 – Completion dates were amended to reflect these action items as completed.

- Goal 7 – Government Affairs

Action Item 7.1.3 – Completion date was amended to reflect this action item as completed and ongoing.

Action Item 7.2.1 – Dr. Elginer inquired about target groups and public events for outreach. Mr. Puleo explained that State travel restrictions prohibit the Board from attending outreach events throughout the state. He suggested alternatives to physical travel such as sharing publications

with consumer groups and associations for distribution to the public. Ms. Van Allen suggested having consumer guides to chiropractic services available at chiropractic offices to bypass the travel restrictions. She further explained that other professions have regulations requiring the profession to distribute consumer guides to consumers before providing services. Dr. Elginer volunteered to contact Russ Heimerich of DCA's Office of Publications, Design and Editing to explore the Board's options for consumer outreach.

Public Comment – None

Future Agenda Items –

Mr. Ruffino would like staff to research the possibility of having professional lapel pins created for Board members.

Mr. Ruffino suggested a follow up to the Board member mentoring procedures and whether there are suggestions for changes to the process.

Dr. Elginer adjourned the meeting at 10:31 a.m.